

# PHILOMATH FIRE & RESCUE

December 11, 2023

**Location: Philomath Fire & Rescue**

**3:00 pm**

**Regular Session Board Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS>

[HRvQT09](#)

Meeting ID: **857 8949 8234**

Passcode: **860360**

- I. CALL TO ORDER/ROLL CALL
- II. INSURANCE PRESENTATION
  - a. Annual Insurance Presentation by Jeff Griffin, CEO WHA Insurance.
- III. CONSENT AGENDA
  - a. Minutes- November 13, 2023
  - b. Bills – November
  - c. Chief Vacation Hours
- IV. PUBLIC COMMENT
- V. STAFF REPORTS
  1. Board Report
    - Review Board Calendar
  2. Fire Chief Report – Chief Ferguson
  3. Deputy Chief Reports- Deputy Chief Saalsaa
  4. Office Administrator Financial Report- Scott
- VI. REPRESENTATIVE REPORTS
  1. Volunteer Association – President Eddy

2. IAFF Local 4925 – President Moser
3. City Council Liaison- Councilor Christopher McMorran

VII. OLD BUSINESS

1. Credit Card Transition Plan Update- Scott
2. Personnel Manual and Administrative Directives Review Update- Ferguson
3. Appreciation Dinner Update- Phillips

VIII. NEW BUSINESS

1. Swear In Board Member (Joe Brier)- Edmonds
2. Audit and Plan of Action- Scott
3. Civil Service Commission Rules Acknowledgement- Scott
4. Policy Addition Discussion- Corbin
5. Board Member Code of Conduct Discussion (Ken Jones' List)

IX. ACTION ITEMS

- X. NEXT MEETING – January 8, 2024

XI. ADJOURNMENT