

PHILOMATH FIRE & RESCUE

September 9, 2024

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

Join Zoom Meeting

<https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XS>

[HRvQT09](#)

Meeting ID: **857 8949 8234**

Passcode: **860360**

- I. CALL TO ORDER/ROLL CALL

- II. CONSENT AGENDA
 - a. Minutes- August 12, 2024 Regular Session
 - b. Bills –August
 - c. Chief Vacation Hours

- III. PUBLIC COMMENT

- IV. STAFF REPORTS
 1. Board Report
 - Review Board Calendar
 2. Fire Chief Report – Chief Ferguson
 3. Deputy Chief Reports- Deputy Chief Saalsaa
 4. Office Administrator Financial Report- Scott

- V. REPRESENTATIVE REPORTS
 - 1. Volunteer Association – President Eddy
 - 2. IAFF Local 4925 – President Taylor
 - 3. City Council Liaison- Councilor Christopher McMorran
 - a. North 12th Street Properties
 - b. Fire Hydrant Testing

- VI. OLD BUSINESS
 - 1. Policy Update- Ferguson

- VII. NEW BUSINESS
 - 1. Organization Chart Discussion- Ferguson
 - 2. Appreciation Dinner- Set the Date
 - 3. November Meeting Reschedule- Scott
 - 4. Master Plan Community Survey- Ferguson

- VIII. ACTION ITEMS

- IX. NEXT MEETING – October 8, 2024

- X. ADJOURNMENT

PHILOMATH FIRE & RESCUE

August 12, 2024

Location: Philomath Fire & Rescue

Regular Session Board Meeting

- I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors meeting was called to order by President Doug Edmonds at 15:00. Board members present included: Daphne Phillips, Joe Brier. Treasurer Ken Corbin attended via zoom. Vice President Rick Brand arrived at 15:03. Philomath Fire & Rescue staff in attendance included: Deputy Chief Rich Saalsaa, and Office Administrator Ashley Scott.

- II. CONSENT AGENDA
 - a. Minutes- July 8, 2024 Regular Session
 - b. Bills – July
 - c. Chief Vacation Hours

Phillips moved to approve Consent Agenda as presented. Edmonds Seconded. Approved 4-0.

- III. PUBLIC COMMENT – None.

- IV. STAFF REPORTS
 1. Board Report
 - Board reviewed Board Calendar- no changes to be made.
 2. Fire Chief Report – Report included in Board Packet and highlights discussed by Deputy Chief Saalsaa. Chief Ferguson deployed with volunteers on Dixon Fire in Douglas County. Very busy year for conflagrations. Currently setting records for acres burned and still have nearly two months remaining. LT Taylor stepping in as Union President.
 3. Deputy Chief Reports- Report included in Board Packet and highlights discussed by Deputy Chief Saalsaa. Lengthy list of responses for the district, 41 calls in one week is a record for us. On track to break call volume records for this year. Riverstrong report discussed.
 4. Office Administrator Financial Report- Report included in Board Packet and highlights discussed by Scott.

- V. REPRESENTATIVE REPORTS

1. Volunteer Association – Report included in Board Packet and highlights discussed by Scott. Appreciation was expressed for all the volunteers covering backfill and supporting conflagration deployments. Board echoes appreciation for volunteers and staff making changes to adapt to this very busy season.
2. IAFF Local 4925 – No representative present or report submitted.
3. City Council Liaison- Councilor Christopher McMorran was unable to attend today due to a scheduling conflict. His updates will be presented at the next meeting.
 - a. North 12th Street Properties
 - b. Fire Hydrant Testing

VI. OLD BUSINESS

1. Board Policy Updating & Self Appraisal: Final Reading- Discussed by Edmonds, Scott noted an additional line added by the Chief and Union.
Phillips moved to approve Board Policy as presented. Brand Seconded. Approved 5-0.
2. Policy Update- Discussed by Scott.
 - a. Review Conflagration Policy
Phillips moved to approve the Conflagration Policy as presented. Brier Seconded. Approved 5-0.

VII. NEW BUSINESS

1. Organization Chart Discussed by Deputy Chief Saalsaa. The Board would like the Public Education Coordinator to be directly supervised by the Operations Chief. Organizational Chart to be updated and brought back to the Board at the September meeting.
2. Operations Chief Minimum Candidates desired by the Board- Scott asked the Board on behalf of the Chief, for them to decide upon the desired acceptable number of internal candidates for the Operations Chief position.
Consensus of the board was to utilize Chief's discretion to test the appropriate applicants.
3. OFDDA Reservations for Board- Scott wanted a head count of who can attend. Edmonds, Corbin and Brand (beginning Thursday) are Confirmed. Brier and Phillips will let Scott know as soon as possible.

VIII. ACTION ITEMS

IX. NEXT MEETING – September 9, 2024

X. ADJOURNMENT – 15:50.

Doug Edmonds, Board President

Philomath Fire and Rescue Transaction by Account August 2024

Type	Date	Name	Memo	Amount	Balance
Ordinary Income/Expense					
Expense					
6000 · Materials and Services					
6101 · Equip. Maint. Agreements - EMS					
Bill	08/14/2024	Zoll Medical Corporation	Annual PM	620.00	620.00
Total 6101 · Equip. Maint. Agreements - EMS				620.00	620.00
6001 · Contracted Professional Service					
Bill	08/08/2024	Riverstrong	Monthly August Billing	2,514.29	2,514.29
Total 6001 · Contracted Professional Service				2,514.29	2,514.29
6010 · Office Supplies					
Credit ...	08/26/2024	Amazon	Paper Clips	17.90	17.90
Total 6010 · Office Supplies				17.90	17.90
6011 · Postage/Shipping					
Credit ...	08/28/2024	The UPS Store #5088	Return of Hydrant Bag	17.29	17.29
Total 6011 · Postage/Shipping				17.29	17.29
6030 · Dues and Fees					
Bill	08/04/2024	Bio-Med Testing	Background Checks for Huff & Licon	58.00	58.00
Check	08/05/2024	Intuit	Payroll Fee	44.00	102.00
Check	08/07/2024	AsiFlex	Flex Account Fee	11.25	113.25
Deposit	08/13/2024	Citizens' Bank	NSF Fee Reversal	-60.00	53.25
Check	08/31/2024		Service Charge	0.10	53.35
Total 6030 · Dues and Fees				53.35	53.35
6050 · Utilities					
Check	08/01/2024	Consumer Power Inc	7924200- 203	212.37	212.37
Check	08/01/2024	Consumer Power Inc	7924201- Priest Pump Site	80.73	293.10
Check	08/01/2024	Consumer Power Inc	7924204- Daisy Pump Site	37.05	330.15
Check	08/02/2024	NW Natural		50.49	380.64
Bill	08/06/2024	Culligan	Water	151.95	532.59
Check	08/08/2024	Pacific Power		1,170.30	1,702.89
Check	08/16/2024	City of Philomath		15.20	1,718.09
Check	08/16/2024	City of Philomath	172201- Water	550.30	2,268.39
Check	08/20/2024	Republic Services		255.74	2,524.13
Check	08/20/2024	Republic Services		37.11	2,561.24
Check	08/20/2024	Consumer Power Inc	7924202- 203	119.38	2,680.62
Check	08/20/2024	Consumer Power Inc	7924203- Muddy Creek Pump	82.50	2,763.12
Bill	08/29/2024	Culligan	Water	97.20	2,860.32
Total 6050 · Utilities				2,860.32	2,860.32
6060 · Telephone, Pagers, Internet					
Credit ...	08/02/2024	Alyrica		592.86	592.86
Check	08/04/2024	Verizon		334.29	927.15
Check	08/04/2024	AT&T Mobility		200.14	1,127.29
Check	08/06/2024	Comcast		15.82	1,143.11
Check	08/20/2024	Pioneer Telephone Cooperative		210.80	1,353.91
Bill	08/22/2024	My-Comm, Inc	231, 221- AT&T Modem Installs and Ante...	1,222.64	2,576.55
Check	08/22/2024	Verizon		244.29	2,820.84
Total 6060 · Telephone, Pagers, Internet				2,820.84	2,820.84
6090 · Education/Training					
Bill	08/20/2024	Riece Hines	EMT License, Test and Finger Printing Re...	217.75	217.75
Credit ...	08/22/2024	OFSDA	OFSDA Conference for Ashley	275.00	492.75
Credit ...	08/22/2024	OFDDA	Doug Edmonds Conference	350.00	842.75
Credit ...	08/22/2024	Oregon EMS Association	Oregon EMS Conference	179.00	1,021.75
Credit ...	08/26/2024	OFDDA	OFDDA Conference Registration for Rick ...	350.00	1,371.75
Bill	08/27/2024	Layne Converse	Food Reimbursement while at Training	32.03	1,403.78
Total 6090 · Education/Training				1,403.78	1,403.78
6100 · Equipment Maintenance Agreement					
Check	08/16/2024	De Lage Landen Financial Service...		152.15	152.15
Total 6100 · Equipment Maintenance Agreement				152.15	152.15

Philomath Fire and Rescue

Transaction by Account

August 2024

Type	Date	Name	Memo	Amount	Balance
6130 · Gas & Oil					
Check	08/01/2024	Carson Oil		1,292.00	1,292.00
Bill	08/01/2024	Andy Louden`	Fuel while on Conflag	71.84	1,363.84
Bill	08/03/2024	MPTV, Inc.	4 cyc Eng Fuel	92.97	1,456.81
Credit ...	08/04/2024	Town Pump- Philomath	Fuel for Small Engines	41.98	1,498.79
Check	08/16/2024	Carson Oil		1,223.71	2,722.50
Check	08/31/2024	Carson Oil		1,128.87	3,851.37
Total 6130 · Gas & Oil				3,851.37	3,851.37
6161 · Vehicle Maintenance					
Bill	08/09/2024	MPTV, Inc.	231- Light Bar Repair	30.65	30.65
Bill	08/10/2024	TWGW, Inc. dba Philomath Napa	263- Steering Drag Link	159.73	190.38
Bill	08/12/2024	Hughes Fire Equipment, Inc.	231- Seat Belt Alarm Repair	438.73	629.11
Bill	08/15/2024	TWGW, Inc. dba Philomath Napa	Air Filters	192.13	821.24
Bill	08/16/2024	TWGW, Inc. dba Philomath Napa	Armor All and Brush	18.18	839.42
Bill	08/21/2024	TWGW, Inc. dba Philomath Napa	241- Back up lights	5.69	845.11
Bill	08/22/2024	Les Schwab	293- Tires & Alignment	1,678.83	2,523.94
Bill	08/22/2024	TWGW, Inc. dba Philomath Napa	263- Supplies during rebuild	24.09	2,548.03
Bill	08/30/2024	My-Comm, Inc	294- Siren Speaker Replacement	412.64	2,960.67
Total 6161 · Vehicle Maintenance				2,960.67	2,960.67
6170 · Building Maint and Improvements					
Bill	08/01/2024	MPTV, Inc.	Hardware for Electronic Sign	19.44	19.44
Bill	08/14/2024	Hempel Backflow Testing, LLC	Fire Vault Backflow Testing	184.00	203.44
Bill	08/17/2024	MPTV, Inc.	Electronic Reader Board Fasteners	4.32	207.76
Credit ...	08/21/2024	Amazon	Light Bulbs	127.48	335.24
Bill	08/24/2024	MPTV, Inc.	Electronic Reader Board Sign Fasteners	36.93	372.17
Total 6170 · Building Maint and Improvements				372.17	372.17
6180 · Grounds Maintenance					
Credit ...	08/02/2024	Timber Supply Co.	Flag Pole Rope and Snaps	21.60	21.60
Bill	08/29/2024	The Bark Place	10 cu yds Red Fir	335.00	356.60
Total 6180 · Grounds Maintenance				356.60	356.60
6190 · Small Tools & Equipment					
Credit ...	08/02/2024	Timber Supply Co.	Wildland Hose Gaskets	14.75	14.75
Bill	08/03/2024	MPTV, Inc.	Saw Blades	67.97	82.72
Credit ...	08/08/2024	Timber Supply Co.	Box of Flares	102.00	184.72
Credit ...	08/09/2024	Willamette Saw	265 Saw	6.50	191.22
Credit ...	08/13/2024	Amazon	221- DeWalt Task Lights	179.54	370.76
Bill	08/16/2024	MPTV, Inc.	Chainsaw Files	19.48	390.24
Bill	08/19/2024	LN Curtis	Monitor Sensor Replacement	851.61	1,241.85
Credit ...	08/19/2024	Lowe's Home Center, LLC	DeWalt Batteries	104.30	1,346.15
Bill	08/20/2024	MPTV, Inc.	Recip Saw Blades	84.95	1,431.10
Bill	08/27/2024	TWGW, Inc. dba Philomath Napa	Washer, Cap Screw, Bottom Tap	18.97	1,450.07
Bill	08/27/2024	TWGW, Inc. dba Philomath Napa	Extractor Kit	23.99	1,474.06
Bill	08/27/2024	TWGW, Inc. dba Philomath Napa	Screw Extractor Kit	15.99	1,490.05
Total 6190 · Small Tools & Equipment				1,490.05	1,490.05
6200 · Supplies - Department					
Bill	08/13/2024	MPTV, Inc.	Command Strips to Hang Dispenser	14.99	14.99
Credit ...	08/16/2024	Fire Department Coffee	Residence Coffee	79.79	94.78
Bill	08/21/2024	Medline Industries, Inc.	Paper Towels, Toilet Paper, Laundry Dete...	242.44	337.22
Total 6200 · Supplies - Department				337.22	337.22
6210 · Supplies - Medical					
Bill	08/04/2024	Industrial Welding Supply, Inc	Medical Oxygen	31.00	31.00
Bill	08/13/2024	Medline Industries, Inc.	SodChlo Solution	58.00	89.00
Bill	08/20/2024	Industrial Welding Supply, Inc	O2	20.50	109.50
Bill	08/21/2024	Zoll Medical Corporation	Thermal Paper	24.60	134.10
Bill	08/21/2024	Zoll Medical Corporation	Electrodes and Pads	452.00	586.10
Bill	08/21/2024	Zoll Medical Corporation	Electrodes	155.25	741.35
Bill	08/24/2024	Life Assist, Inc.	Pelican Case, Foam Insert, Red Bags	84.80	826.15
Bill	08/24/2024	Medline Industries, Inc.	Atropine Sulf	115.83	941.98
Bill	08/24/2024	Medline Industries, Inc.	Diltiazem	55.40	997.38
Total 6210 · Supplies - Medical				997.38	997.38
6220 · Supplies - Suppression					
Credit ...	08/14/2024	The Home Depot	221- Husky Tote	31.96	31.96
Credit ...	08/26/2024	Amazon	Drone Batteries and Landing Pad	311.90	343.86
Total 6220 · Supplies - Suppression				343.86	343.86

Philomath Fire and Rescue
Transaction by Account
August 2024

Type	Date	Name	Memo	Amount	Balance
6250 · Uniforms					
Bill	08/09/2024	SeaWestern	Pants	412.14	412.14
Bill	08/16/2024	SeaWestern	Lens Frames	278.32	690.46
Credit ...	08/21/2024	Baker's Boots and Clothing Co.	Ferguson Boots	299.95	990.41
Total 6250 · Uniforms				990.41	990.41
6310 · Physical & Immunizations					
Bill	08/08/2024	The Corvallis Clinic	Huff Physical	814.00	814.00
Total 6310 · Physical & Immunizations				814.00	814.00
Total 6000 · Materials and Services				22,973.65	22,973.65
Total Expense				22,973.65	22,973.65
Net Ordinary Income				-22,973.65	-22,973.65
Net Income				-22,973.65	-22,973.65

**Chancy Ferguson Vacation Usage
July 1, 2024 through June 30, 2025**

Beginning Balance as of July 1, 2024	395.5	215.69
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	Sick Leave	Vacation
July		
accrual	8	10
taken	0	40
balance	403.5	185.69

August		
accrual	8	10
taken	0	0
balance	411.5	195.69

September		
accrual		
taken		
balance		

October		
accrual		
taken		
balance		

	Sick Leave	Vacation
November		
accrual		
taken		
balance		

December		
accrual		
taken		
balance		

January		
accrual		
taken		
balance		

February		
accrual		
taken		
balance		

	Sick Leave	Vacation
March		
accrual		
taken		
balance		

April		
accrual		
taken		
balance		

May		
accrual		
taken		
balance		

June		
accrual		
taken		
balance		

Philomath Fire & Rescue Annual Board Calendar

January	February	March	April	May	June
Audit Presentation	Appoint Budget Officer & Budget Committee	Wage, Benefits, COLA Recommendations- Motion to Accept	Annual Board Self Appraisal	Budget Hearing- Review Draft Budget	Chief Check In- Corbin
SDAO Conference in February (Seaside) OFDDA Conference in November (Sunriver)	SDAO Conference		Budget Committee Meeting	Budget Adoption	Volunteer Business Mtg Rep -TBD
Set Budget Calendar	Contract and Exhibit A Final Review		Volunteer Business Mtg Rep - TBD		Approval of Final Chief Contract
Appoint Board Member to Begin Chief Review and Contract Negotiations	Volunteer Business Mtg Rep - TBD				
Chief Performance Review and Final Review of Contract	Appreciation Dinner				
July	August	September	October	November	December
Election of Board Officers	Volunteer Business Mtg Rep- No Meeting	Chief Check In- Brier	Open House	OFDDA & OFCA Conferences	Decide Board Members attending Volunteer Business Meeting
Civil Service Appointments	Chief Check In- Brand		Volunteer Business Meeting Rep - Joe Brier	Chief Check In- Phillips	Volunteer Business Meeting Rep - Brand
Swear In New Board Members			Chief Check In- Edmonds	SDAO Organization Assessment Begins	Insurance Presentation
State and Approve Meeting Day & Time					Chief Check In- Corbin
Chief Check In- Edmonds					
Mandated	Self Imposed	Guest Speakers/Spec. Mtg	Chief Review Process		



Philomath Fire & Rescue

1035 Main Street
P.O. Box 247
Philomath, OR 97370
541.360.0030

PHILOMATH FIRE & RESCUE

CHIEF'S REPORT

September 04, 2024

Department Business:



Over the past month, the district has encountered numerous challenging incidents. As Fire Chief, it is rare to witness program-wide successes firsthand. These positive outcomes are a testament to the collective efforts of many, including the Board, Administration, Training Program, and our Responders. The recent successes can be attributed to enhanced staffing, a focus on training, equipment upgrades, and strengthened partnerships with neighboring agencies.

The Employee Handbook has been finalized, and staff training has commenced. Additionally, District Administration is currently addressing the remaining general administration policies.



Philomath Fire & Rescue

1035 Main Street
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541.360.0030

Personnel:



We have completed the testing process for Resident Volunteers and selected two new individuals to join the program. Additionally, Zander Bradford, our most senior Resident Volunteer, has been reassigned to Station 203 to enhance rural coverage. The job announcement for the Operations Chief position has been published, with the testing scheduled for October 1, 2024.

Union Communications:

The Union has been increasing staffing levels and providing callback coverage to ensure the district operates efficiently, utilizing funds allocated through the OSFM Staffing Grant and Conflagration Reimbursements.

Training Activities:

Crews have been engaged in training to enhance their proficiency in basic rope rescue techniques.

Apparatus/Equipment:

Our three newest employees have conducted a thorough deep cleaning, reorganization, and inventory of Engine 231 and Rescue 221. The seatbelt alarm on Engine 231 is currently undergoing repairs. Additionally, Lt. Schell performed an in-house repair on Ladder 251, addressing a sheared bolt on the alignment indicator at the ladder base.



Philomath Fire & Rescue

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Building Update:



Station 203 Lightning Strike Repair: Axis Electric has replaced the computer components within the generator; however, it has been determined that additional, more extensive repairs are necessary. The required parts are currently on order.

Electronic Reader Board at Station 201: Significant progress is being made on the electronic reader board. We are in the process of programming the sign.

Station 203 Painting: McClinton Painting is scheduled to complete the station painting at the beginning of September.

Community Involvement/Meetings:



The Ervin Road Incident highlighted the importance of preparedness and community resilience, prompting calls for increased public education on wildfire safety and response strategies. In the aftermath, community members have sought further engagement and information to better understand and manage wildfire risks. This event will be held at the Independent Community Center (31615 Fern Road) on September 10th.

Strategic Plan Update:

See attached.

Respectfully submitted,

Chief Ferguson



Philomath Fire & Rescue
District Strategic Plan

Mission

The men and women of this department are dedicated to:

The preservation of property, through the extinguishment and prevention of fires; The protection and care of human life through education and treatment; The development of character through commitment and teamwork.

Vision

As our community grows, we are dedicated to providing prompt and professional emergency care, practiced rescue operations, safe fire services, and progressive risk reduction education. We strive to evolve and grow our thriving Philomath Fire and Rescue family through informed decisions, community engagement, fiscal responsibility, recruitment, and retention.

Value

“How we measure ourselves.”

As a team we value treating the community we serve with dignity, respect, and compassion.

We work to establish trust in the community through our professionalism and commitment to growing and learning.

- We honor our community through our integrity, safety, and service.
- We are dedicated to creating an environment that is inclusive, supportive, and encouraging.
- We persevere and adapt in both emergent and daily environments until a solution is identified.

Guiding Principles

The following guiding principles are considered for each of the Themes, Action Items and Goals of this Strategic Plan.

- Future Focus – Looking ahead one, two and three years.
- Effective Use of Resources
- People First – Responsible to the community members and personnel of the District
- Fiscal Integrity and Accountability – Responsible to the community and the constituents of the District
- Balanced – The needs of the various programs are well-balanced and cooperative, including multiple perspectives, and working towards and overall cohesion.

The District Strategic Plan contains the following themes:

- Department Operations
- Fiscal Responsibility
- Our People
- Our community

Color Key for Strategic Plan Updates:

Unable to Proceed with Details

In Progress/Current Status

Completed

I. Theme: Department Operations

A. Objective: Emergency Response

GOAL 1: Provide 2 Paid Pumper Operator Personnel 24 Hours Per Day, Operations Chief & Public Education Coordinator Recruitment

Action Item: Utilizing General Fund, Apply for SAFER and OSFM Grants to improve staffing.

Timeline: 2024-2025 Budget

Month	Update
July	Firefighters begin orientation and training
August	OC Recruitment Begins
September	OC Applications Due
October	OC Testing
November	
December	New OC orientation and training, PEC Recruitment & Applications Due
January	PEC orientation
February	
March	
April	
May	
June	

Responsibility: Fire Chief and Office Administrator

Funding Source: Grants & General Fund

GOAL 2: Prepare us for Community Disasters

Action Item 1: Load Test 201 Generator

Timeline: Winter 2024

Month	Update
July	n/a
August	n/a
September	n/a
October	n/a
November	Schedule Test
December	
January	
February	
March	
April	
May	
June	

Responsibility: Captain Louden

Funding Source: General Fund

GOAL 3: Prepare us for Community Disasters

Action Item 1: Incident Action Plan

Timeline: 2024-2025 Fiscal Year

Month	Update
July	
August	
September	
October	
November	
December	
January	Begin Development
February	
March	
April	
May	
June	

Responsibility: Operations Chief & Training Captain

Funding Source: General Fund

GOAL 4: Implement Drone Program

Timeline: 2024-2025 Budget

Month	Update
July	
August	
September	Job Description Creation Begins
October	Present to Board
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Dan Kearn

Funding Source: Equipment Reserves & Seek Grant Funding

II. Theme: Fiscal Responsibility

A. Objective: Review and Update Organizational Documents

GOAL 1: Employee Handbook Updating Completed with Board Approval

Action Item: Bring Employee Handbook up to date with new laws and regulations.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	HR Answers Reviewing Handbook- Review for 7/8 Board Meeting
August	Completed- Implementing with Staff and Volunteers
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Fire Chief and Office Administrator

Funding Source: Contracted Professional Services- General Fund (Lawyer Review)

B. Objective: SDAO Consulting Services to Perform District Audit

GOAL 2: Roy Emery to conduct audit for District.

Action Item: Schedule and engage with Audit Process.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Confirm Dates with SDAO.
August	
September	
October	
November	Assessment to take place in November
December	
January	
February	
March	
April	
May	
June	

Responsibility: Fire Chief

Funding Source: Contracted Professional Services

C. Objective: Capital Improvements

GOAL 1: Replace Training Facility at Station 201.

Action Item: RFP for Contractors and begin Construction.

Timeline: 2024-2025 Fiscal Year and beyond.

Month	Update
July	
August	RFP in process
September	RFP Due
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Captain Bovbjerg

Funding Source: Building and Land Reserves

GOAL 2: Apparatus Replacement Plan

Action Item: Apparatus Committee to create Maintenance & Replacement Plan to prolong apparatus lives.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	
August	Begin plan development with Office Administrator
September	Bring plan to Apparatus Committee
October	Present to Board
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Captain Louden

Funding Source: Vehicle Reserves

GOAL 3: Facility Improvements Plan

Action Item: 201 Garage Door Maintenance

Timeline: 2024-2025 Fiscal Year

Month	Update
July	
August	
September	Begin plan development
October	
November	Schedule PMs
December	
January	
February	
March	
April	
May	
June	

Responsibility: LT Schell

Funding Source: Building and Land Reserves

GOAL 4: Facility Improvements Plan

Action Item: 201 Thermostat Cutoff

Timeline: 2024-2025 Fiscal Year

Month	Update
July	n/a
August	n/a
September	Awaiting Meeting with Energy Trust Representative
October	n/a
November	Complete thermostat cutoff for bays
December	
January	
February	
March	
April	
May	
June	

Responsibility: LT Schell

Funding Source: Building and Land Reserves

GOAL 5: Facility Improvements Plan

Action Item: Paint 203

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Obtain additional Bid
August	Award bid and schedule
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: LT Schell

Funding Source: Building and Land Reserves

GOAL 5: Facility Improvements Plan

Action Item: Update Lighting in Bays

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Contact Energy Trust of Oregon
August	Awaiting Meeting with Energy Trust Representative
September	Awaiting Meeting with Energy Trust Representative
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: LT Schell

Funding Source: Building and Land Reserves

D. Objective: Information Technology

GOAL: Protect the District’s Digital Assets.

Action Item: Wireless Infrastructure Planning, Switching Infrastructure, Workstation Lifecycle Management.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Completed in 2024- Upgraded wireless, switches and workstations.
August	n/a
September	n/a
October	n/a
November	n/a
December	n/a
January	Begin Research for Back Up Internet Source for 2025-2026 FY
February	
March	
April	
May	
June	

Responsibility: Deputy Chief

Funding Source: General Fund and Grants

III. Theme: Our People

A. Objective: Wellness

GOAL: Encourage Physical & Mental Wellness

Action Item: Create and Implement Wellness Policy and Investigate Wellness Programs for District (such as “Struggle Well”)

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Begin Wellness Policy
August	Bring Wellness Policy to Board
September	Implement Program
October	n/a
November	n/a
December	n/a
January	Investigate 2025-2026 Wellness Expenses
February	
March	
April	
May	
June	

Responsibility: LT Taylor

Funding Source: General Fund & Wellness Grants

B. Objective: Training

GOAL: Develop Internal Training Materials to meet current Operation needs of the District

Action Item: Reconcile individual and company tasks. Develop and make available training materials and resources on our internal site.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	Begin development and accessibility
August	
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Captain Bovbjerg

Funding Source: General Fund & Grants

C. Objective: Retention

GOAL 1: Ensure Retention

Action Item: Implement "Stay Interview" Program

Timeline: 2024-2025 Fiscal Year

Month	Update
July	
August	
September	
October	Implement Process and Build Program
November	
December	
January	Stay interviews to be conducted by Chief
February	
March	
April	
May	
June	

Responsibility: Fire Chief & Office Administrator

Funding Source: General Fund

GOAL 2: Develop Volunteer Shift Rotation

Action Item: Create and Implement scheduling for Volunteers to provide additional coverage.

Timeline: 2024-2025 Fiscal Year

Month	Update
July	
August	
September	Implement Process and Build Program
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Captain Bovbjerg

Funding Source: None

IV. Theme: Our Community

B. Objective: Community Interaction and Input

Action Item: Obtain insight from our community to create Master Plan.

Timeline: 2024-2025 Budget Year

Month	Update
July	Awaiting Board Plan.
August	
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

Responsibility: Board of Directors

Funding Source: General Fund

**Report to the Board of Directors
9 September 2024
DC Rich Saalsaa**

Statistics for August 2024

Total calls: 103

Fire calls: 30 (26%)

EMS Calls: 76 (74%)

Yearly calls as of 31 August 2024: 748 – Last year at this time: 664 (+13% YOY)
Call volume > 100, 84 more calls than last year, which equates to a full average month's calls.

Significant calls:

8/2 MVC (Corvallis) – PFR personnel were returning from a standby assignment at CFD Station 5 when an MVC was dispatched on SW 53rd St. PFD engine 231 and DC Saalsaa were the closest equipment and responded to the call. The call involved two vehicles in a rear-end accident. The male driver of vehicle 1 (who was in a pickup truck that allegedly struck the rear of vehicle 2) turned down any medical assessment. Vehicle 2 had four occupants: a male adult driver, a female adult front passenger, and two rear passengers – one male minor and one female minor. They were briefly assessed by the engine crew and declined ambulance transportation.

8/3 Lines Down – PFR responded to a report of lines down. A single engine crew arrived to find that a tree had fallen over due to the wind and was resting on the power drop line to a house. There was no fire or active arcing. Pacific Power was notified, and DC Saalsaa who responded as the Duty Officer stood by until the power company arrived and took care of the problem.

8/5 CONFLAG – One Type 3 Heavy Brush engine with two PFR volunteers (Lt Paula Anderson and Resident Volunteer FF Kolton Guilford) along with Adair Fire Chief Aaron Harris (as the Engine Boss) responded as part of a Task Force of five apparatus and a task force leader from Benton County sent to the Elk Lane Fire. The Elk Lane Fire started approximately seven miles northwest of Madras, OR due to lightning the evening of August 4th, and grew very quickly due to high winds, heat, and low humidity. A Central Oregon Type 3 Team assumed command of the fire at 10:30 am on August 5th. Following the Emergency Conflagration Act being invoked by Governor Kotek later that morning, the Oregon State Fire Marshal's (OSFM) Red Incident Management Team along with eight structural task forces mobilized and were unified by 2:00 pm that same day. The task forces were made up of several Oregon Fire Agency apparatus and personnel to assist with protecting the nearly 500 structures directly threatened by the fire. No residential structures were lost because of this coordinated response. The fire currently has burned over 5,100 acres and is 40% contained. DC Rich Saalsaa responded in his capacity as a Public Information Officer with the OSFM Red Incident Management Team. OSFM is in the process of returning units to their home stations, which will be completed by Saturday 8/12. [Pictures -PFR Heavy Brush engine 265 on the fire line] [Visit the official source for wildfire information in Central Oregon at centraloregonfire.org for wildfire updates]

8/7 Near Drowning (Hoskins-Kings Valley) – PFR responded as automatic aid to Hoskins-Kings Valley Fire (HKVRFD) with a single rescue unit to reported male who was the victim of near drowning. HKVRFD was already at the patient loading them onto a backboard when our crew arrived. Our crew assisted in bringing the patient up to the road from the Little Luckiamute river to meet the ambulance. The patient was then transported to GSRMC by CFD Medics in stable condition.

8/7 Pole fire – PFR responded to a power pole fire along with a small brush fire with a Light Brush engine. The fire was mostly extinguished by the property owner by the time we arrived, and PFR personnel ensured that the fire was fully extinguished. CPI was notified of the issue. Chief Ferguson also responded as the Duty Officer. 8/9 Small Misc Fire – Small grass fire in a ditch between two houses. No property damage. Possible electrical spark issue as the fire came from the area of a power pole. PFR responded with an engine company of three, a brush truck with two, and a duty officer. No injuries reported.

8/9 Residential Structure Fire – PFR was dispatched to a reported structure fire. The call was received by 9-1-1 from a person who lived across the street from the property that could see flames coming from behind the house. 9-1-1 soon received multiple reports of the fire while units were on the way. The first alarm dispatch included an engine and water tender from Philomath, an engine and water tender from Corvallis Fire Department, and an engine from Monroe Fire Department. Capt. Viktor Bovbjerg responded as the Duty Officer, and he was the first to arrive. Capt. Bovbjerg reported heavy fire conditions from the back of the house and upgraded the incident to a 2nd alarm. This activated response from other agencies due the size and complexity of the fire. Ultimately, the fire was brought under control with the original first alarm units and the 2nd alarm was cancelled. The dwelling was heavily damaged by fire and smoke, with a preliminary estimated loss of \$300,000. Corvallis Fire was requested to dispatch an investigator to the fire, and Division Chief Jonathon Jones responded to investigate. The results of the investigation are pending. The fire was contained to the fire area involved, and fire crews were able to stop the spread of the fire to an adjacent garage which was within inches of the burning building. The residence was listed as a rental and was currently unoccupied. There were recent renovations being made to the residence to get it ready for renting prior to the fire. No injuries were reported.

8/11 CONFLAG – PFR sent a crew as part of a task force from Benton County at the request of the State of Oregon on a conflagration response to the Dixon Fire in Douglas County (originally named Tiller Trail Fire). Chief Ferguson is the Task Force Leader responding to that request. Other apparatus that comprises the task force includes a heavy brush truck from Philomath Fire (Volunteer Lt. Paula Anderson, Volunteer FF Chris Leonard, and Resident Volunteer Riece Hines), a brush truck and water tender from Corvallis Fire, and a brush truck each from Monroe Fire and North Lincoln Fire. PFR joined two other structural task forces as well as the Oregon State Fire Marshal (OSFM) Green Incident Management Team to help the local agencies with managing the fire. OSFM had sent an immediate response structural task force to the incident yesterday in anticipation of the emergency conflagration declaration made by Governor Kotek.

8/12 Truck Fire – PFR was dispatched to a smoke investigation, only to find a combine on fire in an adjacent field. On arrival, the combine operator had exited the vehicle and knocked down active flames with portable extinguishers. The operator was uninjured. A smoldering fire was confined to straw and dust in the rear discharge of the combine; no extension to grass stubble or field. A PFR brush truck with three personnel extinguished the smoldering material and cooled the combine, then wetted down the straw/dust after removing it from the combine to the soil. ODF also responded to support the incident, as well as a Duty Officer from PFR. No loss was reported by the property owners.

8/13 MVC (Blodgett) – PFR responded with an engine with four personnel and a Duty Officer to a vehicle vs bear. The vehicle had hit the bear causing significant front-end damage to the vehicle, and airbags were deployed. The single occupant of the vehicle was transported to GSRMC with non-life-threatening injuries.

21. 8/14 Residential Structure Fire (Corvallis) – PFR was originally dispatched with a Duty Officer for a standby but later called to the scene of a multi-story residential structure fire. PFR responded with an engine crew of three and were assigned as a backup crew, and later released to return to stand-by at the Benton County Fairgrounds.

23. 8/15 Residential Structure Fire – PFR responded to a reported apartment fire with an engine and three personnel along with a Duty Officer. That fire was an oven that was set to self-clean and ignited the oil on the bottom of the oven after 30 minutes at high heat. The quick-thinking occupant of the apartment grabbed a fire extinguisher from outside her door and used it to effectively put out the fire. Minimal damage was caused, and crews used a fan to remove residual smoke from the apartment. A full structural assignment was called to the incident but were cancelled when the fire was discovered out on arrival.

24. 8/15 Small Wildland/Residential Structure Fire – PFR crews responded to a one-acre field fire that also involved a single-wide mobile home, as well as several vehicles and a mobile trailer - all abandoned. The male property owner attempted to remove a tractor from the burning field, which in turn caught fire. Crews had to extinguish the tractor fire first and then turned their attention to the larger fire. The fire was first called in as a burning complaint and we dispatched a duty officer (DC Saalsaa) and a brush truck. Multiple callers said the fire was spreading and the duty officer escalated incident to a full vegetation fire response while enroute. On arrival, the duty officer found a building fire, vehicle fires and a large brush fire in the area and the incident was then upgraded to a full structural fire response in addition to the vegetation response. Crews from Corvallis Fire (a structure engine, battalion chief, water tender, and

brush truck), Oregon Department of Forestry - West Oregon District (three brush trucks), Monroe Rural Fire Protection District (a brush truck), and Adair Rural Fire & Rescue (a water tender) supplied equipment and personnel to assist PFR (a structure engine, brush truck, and water tender) in the control of the fire. All told, over 25 personnel were on scene, while four additional personnel were managing other calls for PFR. Out of an abundance of caution, the residents of the houses nearest the property were advised to be ready to evacuate should conditions worsen. Fortunately, the crews made a good stop of the fire before it spread beyond the one-acre footprint. ODF used their crews to put a line around the fire to prevent spread while the structural crews dealt with the burning building and vehicles.

8/16 Small Misc Fire – Small fire in the remains of the single-wide mobile home at the scene of the previous days' fire on Ervin Rd. Even small fires looker larger at night – PFR responded with a brush truck and quickly dosed the small fire (confined to an area with paper products).

8/20 MVC (Blodgett) – Double fatality head-on crash with two minor children transported to the hospital. PFR responded as automatic aid to Blodgett Fire with one engine with four personnel, and two chief officers. Blodgett Fire responded with four personnel, and Corvallis Fire responded with two medic ambulances and the EMS Division Chief. Also on scene was Benton County Sherrif's Officer, OSP, and ODOT..

Breakdown of calls for the year by area (as of 31 August 24):

Station 201 RURAL	169
Station 201 W. City	214
Station 201 E. City	116
Station 202	17
Station 203	44
Adair	0
Alsea	5
Blodgett	7
CFD	29
Conflagration	6
Kings Valley	11
Lincoln Co	6
Marys Peak	0
Misc Mutual Aid	1
Monroe	15
Unprotected	2
Total	642

Total calls we received aid from another agency: 3 (year to date 5).

Projects / Community Outreach

- 8/10 FA/CPR class for Community – 4 students
- 8/13 FA/CPR class for CPI – 9 students
- 8/19-8/28 Defensible space surveys – 17 residences/properties
- 8/21 Safety Town – 60 kids with adults

Cybersecurity Update

See attached reports. We have applied for a registration for a \$17,000 grant through SDAO for migration of our domain from .com to .gov (needed to be eligible for further

grants), providing backup and workstation continuity, and advance endpoint security consulting services and licensing costs for year one. If approved for registration, grant applications are due 15 October. Riverstrong is working with us to provide details for the application.

Respectfully submitted,

D/C Rich Saalsaa

THREAT REPORT

2024-08-01 - 2024-08-31



PHILOMATH FIRE & RESCUE



Powered by:



SUMMARY

During the time frame of this report, your cybersecurity platform **analyzed 5,467,922 events** from **59 entities** on your network.

Of those events, there was **1 signal detected** through automated and human analysis. None of the detected signals were suspicious in nature, thus no further investigation was warranted by your security team. This defense strategy continues to reduce your risk, which maximizes your security and minimizes cyberattack damage to your business.

ENTITIES PROTECTED



21



38



ANALYST NOTES



DRAY AGHA
MALWARE ANALYST

GLOBAL THREATS

- ROGUE SCREENCONNECT
- USER INTERACTION
- SECURITY AWARENESS TRAINING
- SOCGHOLISH

August observed the continued trend of threat actors phishing and social engineering users to gain initial access. Unsuspecting users are getting tricked into installing adversarially-controlled ScreenConnect instances. Additionally, through SEO poisoning, cyber criminals leverage fake websites to encourage users to download and run files, which then persist as SocGhosh malware. Educating users to not click on email links or download unknown files from the internet remains the chief defense.

PERSISTENT FOOTHOLDS

During this time frame, your cybersecurity platform **analyzed 5,926 autorun events** to discover persistent footholds that, if not remediated quickly, could become malicious threats to your business.

Of those events, there were **0 autorun signals detected**.

AUTORUN EVENT TRIAGE



5,926

Autorun Events Analyzed



0

Autorun Signals Detected



0

Autorun Signals Investigated



0

Foothold Incidents Reported

WHAT IS A PERSISTENT FOOTHOLD?



Persistent Footholds are mechanisms attackers use to gain long-term access to a network by exploiting common auto-starting applications (autoruns), such as Skype or Google Updater.

By abusing and masquerading as legitimate system components, attackers can slip by other security tools, remaining undetected while planning their next move.

RANSOMWARE CANARIES

During this time frame, your cybersecurity team monitored **285 canary files deployed** on Windows endpoints, which acted as early warning signals for ransomware on your network.

Like the old canary in the coal mine, Ransomware Canaries enable faster and earlier detection of potential ransomware incidents. When deployed, small lightweight files are placed on all protected endpoints—and if those files are modified or changed in any way, an investigation is conducted.

CANARIES IN YOUR MINE

54

Protected User Profiles

with **285** total canary files, deploying multiple canary files per user

0

Ransomware Incidents Reported

across **21** endpoints

RANSOMWARE IN THE NEWS



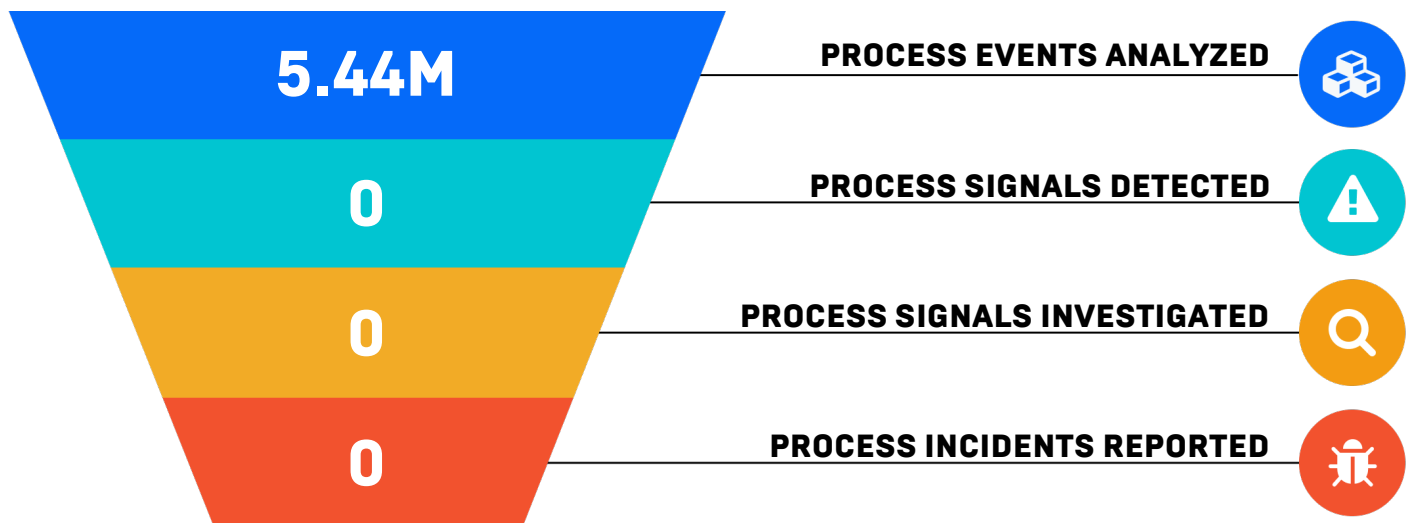
Multiple car dealerships across the US are grappling with operational halts due to a ransomware attack on CDK Global, a key Illinois-based automotive software provider serving over 15,000 retail locations. The incident, widely reported on social media, caused significant operational issues that shut down sales, parts supply, and financing operations across North America. CDK initially labeled it a 'cybersecurity event,' but has been criticized for the lack of further communication. Major customers of CDK such as Lithia Motors Inc, Group 1 Automotive Inc, Sonic Automotive, and Penske Automotive Group took proactive steps, filing SEC reports to mitigate impacts. CDK on Friday confirmed an attack by BlackSuit ransomware group, which not only encrypted systems but also impersonated CDK employees and targeted other businesses. Impacted customers are urged to monitor and freeze credit and stay alert for future phishing attacks that may use stolen data from this breach.

PROCESS INSIGHTS

During this time frame, your cybersecurity platform **analyzed 5,439,495 process events** to identify suspicious processes that could lead to malware execution.

Of those events, there were **0 process signals detected**.

PROCESS INSIGHTS EVENT TRIAGE



WHAT IS PROCESS INSIGHTS?



Before causing disruption, malicious actors use covert processes to stalk the systems they plan to exploit. Process Insights enables your security team to detect these precursor actions.

Once identified your cybersecurity platform is able to stop the maliciously running processes in their tracks, preventing further cyber attack spread.

Powered by:

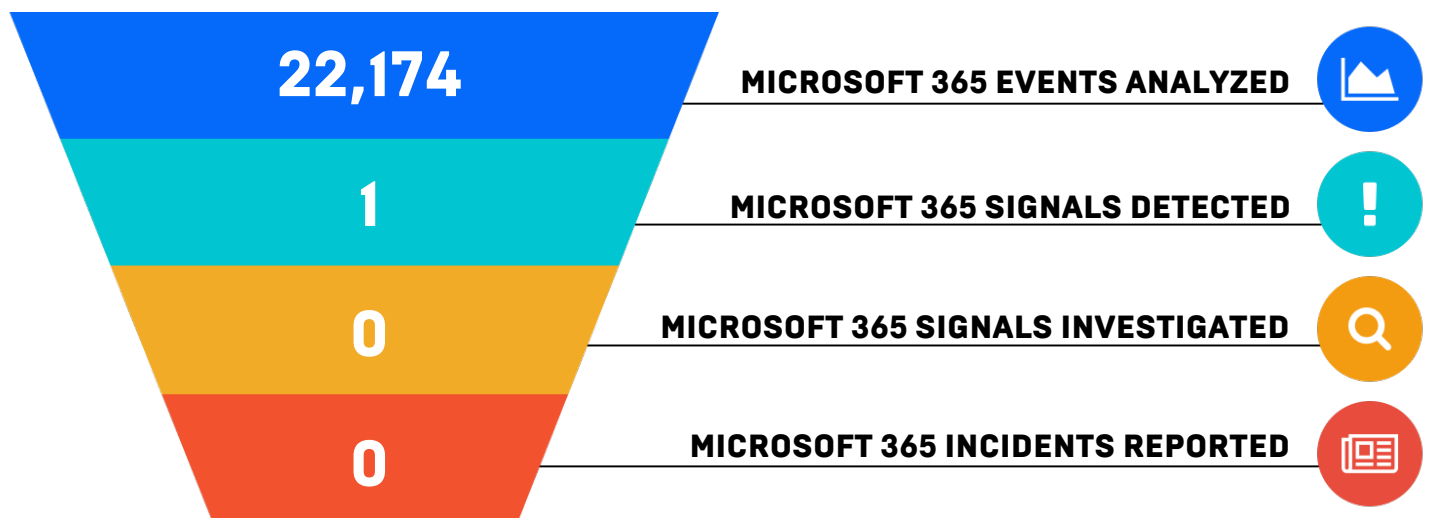


MDR FOR MICROSOFT 365

During this time frame, your cybersecurity platform **analyzed 22,174 Microsoft 365 events** to identify any that could be potential threats to your Microsoft 365 users or environment.

Of those events, there was **1 Microsoft 365 signal detected** through automated and human analysis. None of the detected signals were suspicious in nature, thus no further investigation was warranted by your security team.

MICROSOFT 365 EVENT TRIAGE



WHAT IS MDR FOR MICROSOFT 365?



As an integral and widespread productivity suite, Microsoft 365 is a high-profile target for threat actors. MDR for Microsoft 365 can detect anomalous logins, suspicious email rules, and other hacker tradecraft within Microsoft 365.

When a potential attack is detected, a security analyst reviews the activity, and an incident report with remediation steps is actioned by your security team.

INCIDENT SUMMARY

Great news! During this time frame, your organization had **0 incidents reported**. Keep up the good work. In the meantime, stay updated on the cyber threat landscape with this Global Threat Spotlight.

GLOBAL THREAT SPOTLIGHT



Recently details emerged about a new version of SugarGh0st, a type of malware that lets hackers control your computer from afar. This new version is part of the Gh0st RAT family, which has been around since 2009. Initially seen as a minor change to Gh0st RAT, SugarGh0st is now linked to several targeted attacks by a hacker group called SneakyChef.

Security vendors, Vulnera and Zscaler, have reported similar capabilities in ValleyRAT, another version of Gh0st RAT. Both ValleyRAT and SugarGh0st use updated methods to sneak in, communicate with hackers, and steal information, making them very effective.

Recently, ValleyRAT and SugarGh0st have been used to attack the military, political groups, universities, AI, and tech companies. With over 1500 versions in the last 15 years, Gh0st RAT is one of the most common and copied types of malware. When new features like those in these versions appear, they usually spread to other malware quickly.



Philomath Fire & Rescue Monthly Report

Prepared for:
Philomath Fire & Rescue
Aug 29, 2024

Created by
Will Shu

Monthly Services Overview

Service Agreements

Active Contracts CW

AGREEMENT_NAME	AGREEMENT_STATUS
Microsoft 365	Active
RS Managed Services Advanced	Active

Agreements and Additions w Qty CW

AGREEMENT	ADDITION	TOTAL_QUANTITY
Microsoft 365	Microsoft 365 Business Standard (Monthly)	1
Microsoft 365	Enterprise Mobility + Security E3 (Monthly)	17
Microsoft 365	Microsoft 365 Business Basic [NCE] (Monthly)	17
Microsoft 365	Microsoft 365 Business Premium [NCE] (Monthly)	11
Microsoft 365	Microsoft Defender for Office 365 (Plan 1) [NCE] Monthly	17
Microsoft 365	Visio Plan 2 [New Commerce Experience] - Monthly	2
RS Managed Services Advanced	Managed Endpoint Security EDR & 24/7 SOC	23
RS Managed Services Advanced	Riverstrong Managed Services Advanced Workstation	22
RS Managed Services Advanced	Riverstrong Managed Services Advanced Network	3

Monthly Licenses

Microsoft Licensing

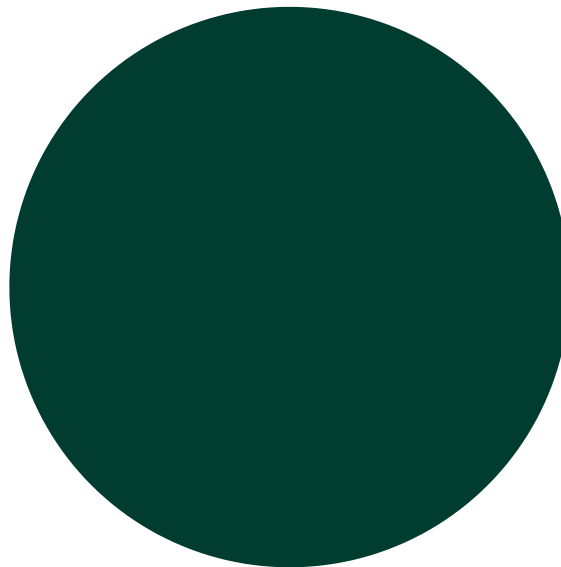
LICENSE TYPE	TOTAL_QUANTITY_SUM
Enterprise Mobility + Security E3 (Monthly)	17
Microsoft 365 Business Basic [NCE] (Monthly)	17
Microsoft 365 Business Premium [NCE] (Monthly)	11
Microsoft 365 Business Standard (Monthly)	1
Microsoft Defender for Office 365 (Plan 1) [NCE] Monthly	17
Visio Plan 2 [New Commerce Experience] - Monthly	2

Security Licensing Information

SOLUTION	TOTAL_QUANTITY_SUM
Managed Endpoint Security EDR & 24/7 SOC	23

Total Device Count by Type CW Config Item

Managed Workstation: 22



Service Level Agreement Overview

SLA Statistics by Priority - CW

PRIORITY	TOTAL TICKETS	FAILED FIRST RESPONSE SLA	% MET RESPONSE SLA	FAILED RESOLUTION SLA	% MET RESOLUTION SLA
Medium	2	0	100%	0	100%
Very High	2	1	50%	0	100%

SLA Statistics by Priority - 12 Months CW

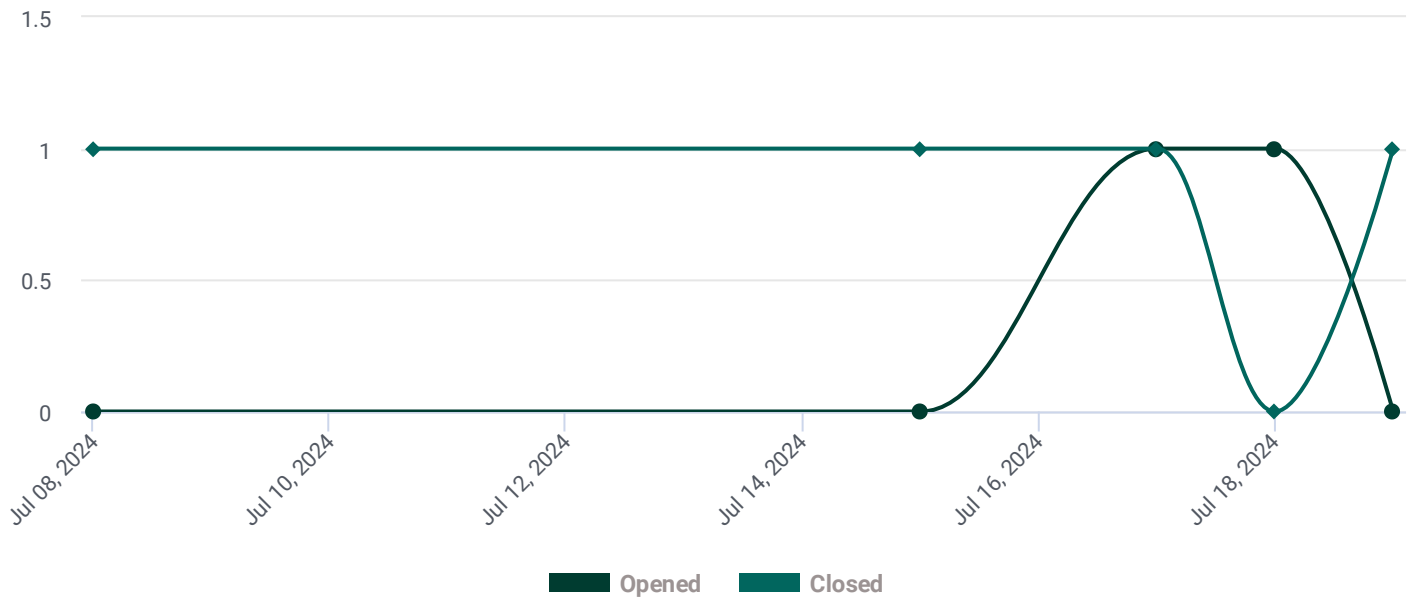
PRIORITY	TOTAL TICKETS	FAILED FIRST RESPONSE SLA	% MET RESPONSE SLA	FAILED RESOLUTION SLA	% MET RESOLUTION SLA
High	2	0	100%	0	100%
Medium	7	0	100%	0	100%
Very High	6	3	50%	2	67%

3.52 Avg Response Time
Hours

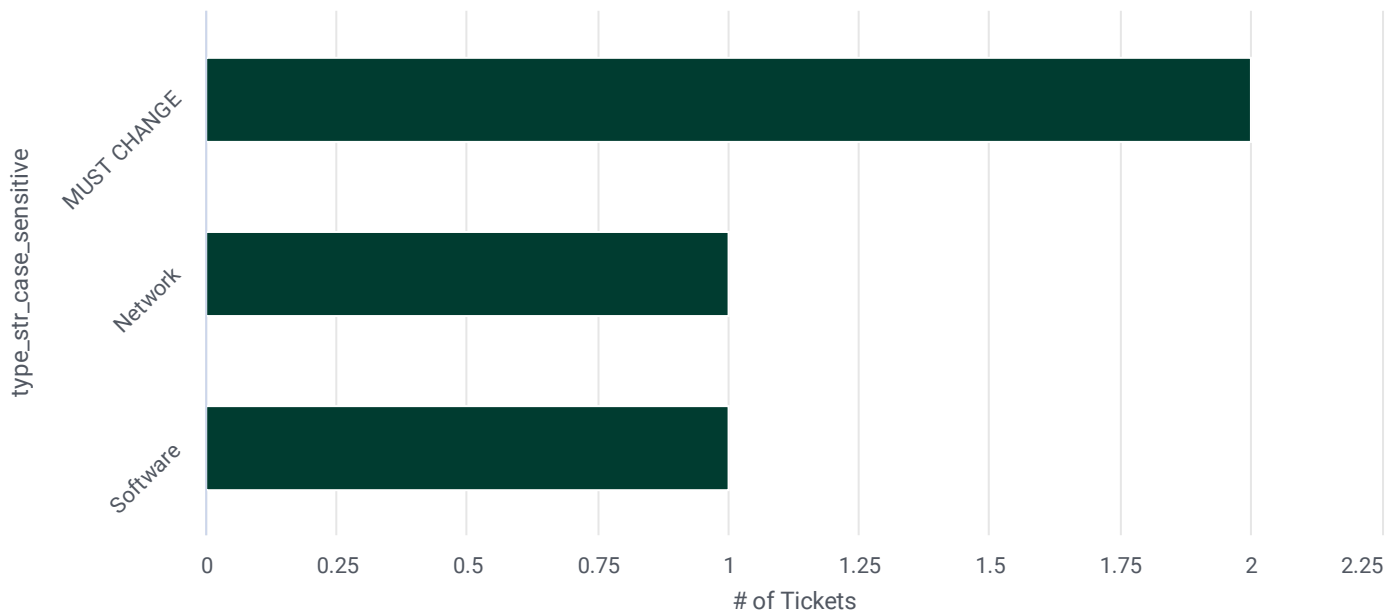
5.15 Avg Resolution Time
Hours

Ticket Metrics

Opened vs. Closed Tickets - Previous Month - CW



Tickets by Issue Type Last Month CW



Network Infrastructure Assets

97 Total Devices
Devices

0 # of Unresolved Alerts - Current Week
Unresolved Alerts

0 Networks Updated This Week
Networks

Network Devices

DEVICE NAME	TYPE	MANUFACTURER	MODEL	SERIAL NUMBER	FIRMWARE VERSION	SOFTWARE VEI
OfficeSw2	switch	Ubiquiti	USW-8P-150	f09fc2078868	null	6.6.53.15174
DormsSw2	switch	Ubiquiti	USW-8P-150	f09fc2078871	null	6.6.53.15174
DormsSw1	switch	Ubiquiti	USW-24P-250	f09fc2649814	null	6.6.53.15174
OfficeSw1	switch	Ubiquiti	USW-24P-250	f09fc2649712	null	6.6.53.15174
PFR-FW-01	firewall	Fortinet	FGT60F	FGT60FTK22044134	v7.4.1,build2463,230830 (GA.F)	FortiGate-60F v7.4.1,build2463, (GA.F)
DormG	accessPoint	Ubiquiti	UAP-InWall	44D9E7D05333	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
BayWest	accessPoint	Ubiquiti	UAP	00156D8C872E	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
Office103	accessPoint	Ubiquiti	UAP-InWall	44D9E7D052DE	unifi-v1.6.17.296-g1af7670c	4.0.42.10433

DEVICE NAME	TYPE	MANUFACTURER	MODEL	SERIAL NUMBER	FIRMWARE VERSION	SOFTWARE VEI
SaalsaaOffice	accessPoint	Ubiquiti	UAP-InWall	44D9E7D0547D	unifi-v1.6.17.296-g1af7670c	4.0.54.10625
DormA	accessPoint	Ubiquiti	UAP-InWall	44D9E7D05344	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
ShiftLieutenant	accessPoint	Ubiquiti	UAP-InWall	44D9E7D05334	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
DormF	accessPoint	Ubiquiti	UAP-InWall	44D9E7D052D2	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
ConferenceRoom	accessPoint	Ubiquiti	UAP-InWall	802AA8F6C00F	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
DormD	accessPoint	Ubiquiti	UAP-InWall	44D9E7D05285	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
DormC	accessPoint	Ubiquiti	UAP-InWall	44D9E7D05323	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
Library	accessPoint	Ubiquiti	UAP-InWall	F09FC29CD3D1	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
UBNT	accessPoint	Ubiquiti	UAP-InWall	44D9E7D052E1	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
UBNT	accessPoint	Ubiquiti	UAP-InWall	44D9E7D052DC	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
UAP-AC-Mesh	accessPoint	Ubiquiti	UAP-AC-Mesh	F09FC2D6D761	unifi-v2.0.16.313-gca8cd509	6.6.55.15189
BayEast	accessPoint	Ubiquiti	UAP	0418D64EA346	unifi-v1.6.17.296-g1af7670c	4.3.28.11361
DormB	accessPoint	Ubiquiti	UAP-InWall	44D9E7D0533B	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
DormE	accessPoint	Ubiquiti	UAP-InWall	44D9E7D052D0	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
KitchenUpstairs	accessPoint	Ubiquiti	UAP-InWall	F09FC2922D8B	unifi-v1.6.17.296-g1af7670c	4.0.42.10433
FrontOffice	accessPoint	Ubiquiti	UAP-InWall	F09FC2922E17	unifi-v1.6.17.296-g1af7670c	4.3.28.11361

Operating System Patching

97.01 Avg. Workstation Patch Co...
Avg. Workstation Patch Compliance ...

Detailed Patching Statistics

DEVICE LATEST PATCH RELEASE SEVERITY APPROVAL STATUS CURRENT STATE REBOOT PERMISSION

No data available in table

Active Projects

0 Count of Open Projects

0 Projects Completed (YTD)
YTD

Philomath Fire and Rescue Profit & Loss by Class

July through August 2024

	GO Bond 2016 - Debt Services	General Fund	TOTAL
Ordinary Income/Expense			
Income			
4043 · Bond Income - Bank Interest	30.95	0.00	30.95
4042 · Bond Income - Prop Tax Interest	73.63	0.00	73.63
4041 · Bond Income - Delinquent Taxes	1,288.82	0.00	1,288.82
4060 · Conflagration Income	0.00	10,044.53	10,044.53
4050 · Public Education Income	0.00	1,350.00	1,350.00
4000 · Carryover Fund Balance	0.00	711,000.00	711,000.00
4010 · Delinquent Property Taxes	0.00	4,457.22	4,457.22
4025 · Interest - Property Tax	0.00	355.25	355.25
4026 · Interest Income			
4027 · Interest - Citizens Bank & OSU	0.00	8.10	8.10
4030 · Investments - LGIP	0.00	10,751.83	10,751.83
Total 4026 · Interest Income	0.00	10,759.93	10,759.93
4900 · Miscellaneous Income	0.00	25.00	25.00
Total Income	1,393.40	737,991.93	739,385.33
Gross Profit	1,393.40	737,991.93	739,385.33
Expense			
5000 · Personnel Expenses			
5136 · Conflagration Wages	0.00	50,507.47	50,507.47
5100 · Fire Chief Wages	0.00	17,119.00	17,119.00
5105 · Deputy Chief Wages	0.00	16,954.00	16,954.00
5110 · Admin Asst Wages	0.00	10,292.00	10,292.00
5120 · Staff Captain Wage	0.00	12,758.00	12,758.00
5125 · Firefighter Wages	0.00	57,333.00	57,333.00
5130 · Overtime Wages	0.00	11,375.73	11,375.73
5405 · Employers FICA	0.00	10,775.51	10,775.51
5410 · Employers Medicare	0.00	2,520.08	2,520.08
5421 · Workers Compensation	0.00	53,474.26	53,474.26
5430 · PERS - Employe	0.00	41,979.96	41,979.96
5431 · PERS - Pickup 6%	0.00	9,555.21	9,555.21
5440 · Health Insurance	0.00	28,101.93	28,101.93
Total 5000 · Personnel Expenses	0.00	322,746.15	322,746.15
6000 · Materials and Services			
6330 · Wellness	0.00	402.10	402.10
6216 · FA/CPR Education			
6216-1 · FA/CPR Education- Supplies	0.00	540.00	540.00
6216-2 · FA/CPR Education- Instructors	0.00	650.00	650.00
Total 6216 · FA/CPR Education	0.00	1,190.00	1,190.00
6091 · Tuition Reimbursement	0.00	9,482.00	9,482.00
6101 · Equip. Maint. Agreements - EMS	0.00	620.00	620.00
6001 · Contracted Professional Service	0.00	22,566.58	22,566.58
6010 · Office Supplies	0.00	630.17	630.17
6011 · Postage/Shipping	0.00	85.29	85.29
6020 · Insurance and Bond	0.00	1,368.00	1,368.00
6030 · Dues and Fees	0.00	816.75	816.75
6050 · Utilities	0.00	5,427.88	5,427.88
6060 · Telephone, Pagers, Internet	0.00	3,839.46	3,839.46
6090 · Education/Training	0.00	1,566.53	1,566.53
6100 · Equipment Maintenance Agreement	0.00	392.48	392.48
6130 · Gas & Oil	0.00	5,070.79	5,070.79
6160 · Equipment Maintenance	0.00	180.98	180.98
6161 · Vehicle Maintenance	0.00	3,843.68	3,843.68
6170 · Building Maint and Improvements	0.00	8,863.21	8,863.21
6180 · Grounds Maintenance	0.00	486.52	486.52
6190 · Small Tools & Equipment	0.00	1,798.25	1,798.25
6200 · Supplies - Department	0.00	792.86	792.86
6210 · Supplies - Medical	0.00	2,555.08	2,555.08
6220 · Supplies - Suppression	0.00	448.78	448.78
6250 · Uniforms	0.00	2,157.17	2,157.17
6310 · Physical & Immunizations	0.00	814.00	814.00
6900 · Miscellaneous Expense	0.00	655.57	655.57
Total 6000 · Materials and Services	0.00	76,054.13	76,054.13
Total Expense	0.00	398,800.28	398,800.28
Net Ordinary Income	1,393.40	339,191.65	340,585.05
Net Income	1,393.40	339,191.65	340,585.05

Philomath Fire and Rescue
Profit & Loss Budget vs. Actual
July through August 2024

	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4043 · Bond Income - Bank Interest	30.95	0.00	30.95	100.0%
4042 · Bond Income - Prop Tax Interest	73.63	400.00	-326.37	18.4%
4041 · Bond Income - Delinquent Taxes	1,288.82	5,000.00	-3,711.18	25.8%
4060 · Conflagration Income	10,044.53	100,000.00	-89,955.47	10.0%
4050 · Public Education Income	1,350.00	22,500.00	-21,150.00	6.0%
4040 · Bond Income	0.00	416,202.00	-416,202.00	0.0%
4000 · Carryover Fund Balance	711,000.00	711,000.00	0.00	100.0%
4010 · Delinquent Property Taxes	4,457.22	16,000.00	-11,542.78	27.9%
4020 · Current Property Taxes	0.00	1,492,232.00	-1,492,232.00	0.0%
4025 · Interest - Property Tax	355.25	3,000.00	-2,644.75	11.8%
4026 · Interest Income				
4027 · Interest - Citizens Bank & OSU	8.10	0.00	8.10	100.0%
4030 · Investments - LGIP	10,751.83	0.00	10,751.83	100.0%
Total 4026 · Interest Income	10,759.93	0.00	10,759.93	100.0%
4035 · Grants Income	0.00	35,000.00	-35,000.00	0.0%
4900 · Miscellaneous Income	25.00	5,000.00	-4,975.00	0.5%
Total Income	739,385.33	2,806,334.00	-2,066,948.67	26.3%
Gross Profit	739,385.33	2,806,334.00	-2,066,948.67	26.3%
Expense				
8005 · Operating Contingency	0.00	30,000.00	-30,000.00	0.0%
5000 · Personnel Expenses				
5137 · Grant Funded Wages	0.00	35,000.00	-35,000.00	0.0%
5131 · Non-Union Overtime Wages	0.00	1,000.00	-1,000.00	0.0%
5136 · Conflagration Wages	50,507.47	100,000.00	-49,492.53	50.5%
5100 · Fire Chief Wages	17,119.00	104,136.00	-87,017.00	16.4%
5105 · Deputy Chief Wages	16,954.00	105,775.00	-88,821.00	16.0%
5110 · Admin Asst Wages	10,292.00	68,000.00	-57,708.00	15.1%
5120 · Staff Captain Wage	12,758.00	86,000.00	-73,242.00	14.8%
5125 · Firefighter Wages	57,333.00	418,659.00	-361,326.00	13.7%
5130 · Overtime Wages	11,375.73	67,000.00	-55,624.27	17.0%
5135 · Extra Hire	0.00	30,000.00	-30,000.00	0.0%
5405 · Employers FICA	10,775.51	57,100.00	-46,324.49	18.9%
5410 · Employers Medicare	2,520.08	10,000.00	-7,479.92	25.2%
5420 · Workers Benefit Assessment	0.00	500.00	-500.00	0.0%
5421 · Workers Compensation	53,474.26	50,000.00	3,474.26	106.9%
5430 · PERS - Employe	41,979.96	209,300.00	-167,320.04	20.1%
5431 · PERS - Pickup 6%	9,555.21	45,600.00	-36,044.79	21.0%
5440 · Health Insurance	28,101.93	245,000.00	-216,898.07	11.5%
5441 · Unemployment	0.00	10,000.00	-10,000.00	0.0%
Total 5000 · Personnel Expenses	322,746.15	1,643,070.00	-1,320,323.85	19.6%
6000 · Materials and Services				
6330 · Wellness	402.10	2,000.00	-1,597.90	20.1%
6217 · EMR Education				
6217-1 · EMR Education- Supplies	0.00	2,000.00	-2,000.00	0.0%
6217-2 · EMR Education- Instructors	0.00	2,000.00	-2,000.00	0.0%
Total 6217 · EMR Education	0.00	4,000.00	-4,000.00	0.0%
6216 · FA/CPR Education				
6216-1 · FA/CPR Education- Supplies	540.00	7,500.00	-6,960.00	7.2%
6216-2 · FA/CPR Education- Instructors	650.00	1,000.00	-350.00	65.0%
Total 6216 · FA/CPR Education	1,190.00	8,500.00	-7,310.00	14.0%

Philomath Fire and Rescue
Profit & Loss Budget vs. Actual
July through August 2024

	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
6091 · Tuition Reimbursement	9,482.00	60,000.00	-50,518.00	15.8%
6101 · Equip. Maint. Agreements - EMS	620.00	750.00	-130.00	82.7%
6001 · Contracted Professional Service	22,566.58	89,230.00	-66,663.42	25.3%
6010 · Office Supplies	630.17	6,900.00	-6,269.83	9.1%
6011 · Postage/Shipping	85.29	4,200.00	-4,114.71	2.0%
6020 · Insurance and Bond	1,368.00	51,800.00	-50,432.00	2.6%
6030 · Dues and Fees	816.75	13,181.00	-12,364.25	6.2%
6040 · Publications and Elections	0.00	4,150.00	-4,150.00	0.0%
6042 · Marketing Program New Recruits	0.00	500.00	-500.00	0.0%
6050 · Utilities	5,427.88	34,210.00	-28,782.12	15.9%
6060 · Telephone, Pagers, Internet	3,839.46	21,300.00	-17,460.54	18.0%
6090 · Education/Training	1,566.53	33,300.00	-31,733.47	4.7%
6100 · Equipment Maintenance Agreement	392.48	4,000.00	-3,607.52	9.8%
6110 · Equipment Rentals	0.00	150.00	-150.00	0.0%
6130 · Gas & Oil	5,070.79	30,000.00	-24,929.21	16.9%
6150 · Radio Maintenance	0.00	6,100.00	-6,100.00	0.0%
6160 · Equipment Maintenance	180.98	15,850.00	-15,669.02	1.1%
6161 · Vehicle Maintenance	3,843.68	46,500.00	-42,656.32	8.3%
6170 · Building Maint and Improvements	8,863.21	12,000.00	-3,136.79	73.9%
6180 · Grounds Maintenance	486.52	1,000.00	-513.48	48.7%
6190 · Small Tools & Equipment	1,798.25	1,400.00	398.25	128.4%
6200 · Supplies - Department	792.86	5,900.00	-5,107.14	13.4%
6210 · Supplies - Medical	2,555.08	23,628.00	-21,072.92	10.8%
6215 · Supplies - Prevention	0.00	2,450.00	-2,450.00	0.0%
6220 · Supplies - Suppression	448.78	2,500.00	-2,051.22	18.0%
6230 · Hazardous Materials	0.00	150.00	-150.00	0.0%
6250 · Uniforms	2,157.17	30,800.00	-28,642.83	7.0%
6270 · Volunteer - Activities	0.00	12,000.00	-12,000.00	0.0%
6280 · Volunteer Incentive Program	0.00	5,000.00	-5,000.00	0.0%
6300 · Volunteer - Length of Service	0.00	11,000.00	-11,000.00	0.0%
6310 · Physical & Immunizations	814.00	18,000.00	-17,186.00	4.5%
6320 · Community Involvement	0.00	5,700.00	-5,700.00	0.0%
6900 · Miscellaneous Expense	655.57	5,000.00	-4,344.43	13.1%
Total 6000 · Materials and Services	76,054.13	573,149.00	-497,094.87	13.3%
7000 · Capital Outlay				
7200 · Capital Outlay - Equipment	0.00	40,000.00	-40,000.00	0.0%
7150 · Capital Outlay - Vehicle	0.00	50,000.00	-50,000.00	0.0%
7110 · Capital Outlay - Building	0.00	400,000.00	-400,000.00	0.0%
Total 7000 · Capital Outlay	0.00	490,000.00	-490,000.00	0.0%
Total Expense	398,800.28	2,736,219.00	-2,337,418.72	14.6%
Net Ordinary Income	340,585.05	70,115.00	270,470.05	485.8%
Net Income	340,585.05	70,115.00	270,470.05	485.8%

Philomath Fire and Rescue
Balance Sheet by Class
As of August 31, 2024

	GO Bond 2016 - Capital Improvem	GO Bond 2016 - Debt Services	General Fund	Building Reserve Fund	Equipment Reserve Fund	Vehicle Reserve Fund	TOTAL
ASSETS							
Current Assets							
Checking/Savings							
1015 - Citizens Bank Checking	0.00	-475,990.12	971,478.29	-284,751.41	-49,796.00	-72,120.49	88,820.27
1000 - Petty Cash	0.00	0.00	-2.78	0.00	0.00	0.00	-2.78
1050 - Local Government Investment Poo	-299,615.85	565,760.67	-474,632.87	703,654.68	147,696.64	422,558.00	1,065,421.27
Total Checking/Savings	-299,615.85	89,770.55	496,842.64	418,903.27	97,900.64	350,437.51	1,154,238.76
Accounts Receivable							
11000 - Accounts Receivable	0.00	0.00	38,584.32	0.00	0.00	0.00	38,584.32
Total Accounts Receivable	0.00	0.00	38,584.32	0.00	0.00	0.00	38,584.32
Other Current Assets							
1250 - Prepaid Assets	0.00	0.00	21,146.55	0.00	0.00	0.00	21,146.55
12100 - Inventory Asset	0.00	0.00	3,661.29	0.00	0.00	0.00	3,661.29
Total Other Current Assets	0.00	0.00	24,807.84	0.00	0.00	0.00	24,807.84
Total Current Assets	-299,615.85	89,770.55	560,234.80	418,903.27	97,900.64	350,437.51	1,217,630.92
TOTAL ASSETS	-299,615.85	89,770.55	560,234.80	418,903.27	97,900.64	350,437.51	1,217,630.92
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
2010 - Accounts Payable	0.00	0.00	-23,584.02	0.00	0.00	0.00	-23,584.02
Total Accounts Payable	0.00	0.00	-23,584.02	0.00	0.00	0.00	-23,584.02
Credit Cards							
US Bank OneCard- Viktor	0.00	0.00	66.50	0.00	0.00	0.00	66.50
US Bank One Card- Chancy	0.00	0.00	240.95	59.00	0.00	0.00	299.95
US Bank One Card- Rich	0.00	0.00	479.00	0.00	0.00	0.00	479.00
US Bank One Card- Ashley	0.00	0.00	2,314.25	642.75	0.00	0.00	2,957.00
Total Credit Cards	0.00	0.00	3,100.70	701.75	0.00	0.00	3,802.45
Other Current Liabilities							
2070 - Deferred Taxes	0.00	6,530.03	22,142.96	0.00	0.00	0.00	28,672.99
2400 - Payroll Liabilities							
2133 - Paid Leave Oregon Withholding	0.00	0.00	6,773.88	0.00	0.00	0.00	6,773.88
2132 - Oregon Transit Tax Withholding	0.00	0.00	1,419.72	0.00	0.00	0.00	1,419.72
2100 - Wages Payable	0.00	0.00	32,239.54	0.00	0.00	0.00	32,239.54
2110 - Federal Income Tax Payable	0.00	0.00	4,892.00	0.00	0.00	0.00	4,892.00
2120 - FICA Payable	0.00	0.00	2,995.87	0.00	0.00	0.00	2,995.87
2125 - Medicare Payable	0.00	0.00	712.87	0.00	0.00	0.00	712.87
2130 - State Income Tax Payable	0.00	0.00	-4,524.31	0.00	0.00	0.00	-4,524.31
2131 - Works Benefit Fund Payable(WBF)	0.00	0.00	396.59	0.00	0.00	0.00	396.59
2140 - PERS Payable	0.00	0.00	11,406.52	0.00	0.00	0.00	11,406.52
2145 - OR Saving Growth 457 Payable	0.00	0.00	150.00	0.00	0.00	0.00	150.00
2150 - Health Insurance Prem. Payable	0.00	0.00	-158.60	0.00	0.00	0.00	-158.60
2210 - Health Ins Prem Ded Pre Tax	0.00	0.00	11,275.02	0.00	0.00	0.00	11,275.02
2230 - Flexible Spending Account	0.00	0.00	925.00	0.00	0.00	0.00	925.00
2232 - Union Dues	0.00	0.00	1,304.83	0.00	0.00	0.00	1,304.83
Total 2400 - Payroll Liabilities	0.00	0.00	69,808.93	0.00	0.00	0.00	69,808.93
Total Other Current Liabilities	0.00	6,530.03	91,951.89	0.00	0.00	0.00	98,481.92
Total Current Liabilities	0.00	6,530.03	71,468.57	701.75	0.00	0.00	78,700.35
Total Liabilities	0.00	6,530.03	71,468.57	701.75	0.00	0.00	78,700.35
Equity							
3010 - Fund Balance	-5,938.00	-190,215.66	-2,769,218.22	-1,193,735.62	-737,563.10	-335,582.41	-5,232,253.01
3200 - Unallocated Fund Balance	-293,677.85	272,062.78	2,918,792.80	1,611,937.14	835,463.74	686,019.92	6,030,598.53
Net Income	0.00	1,393.40	339,191.65	0.00	0.00	0.00	340,585.05
Total Equity	-299,615.85	83,240.52	488,766.23	418,201.52	97,900.64	350,437.51	1,138,930.57
TOTAL LIABILITIES & EQUITY	-299,615.85	89,770.55	560,234.80	418,903.27	97,900.64	350,437.51	1,217,630.92

Philomath Fire and Rescue Check Detail August 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		08/31/2024			1050 · Local Govern...		-0.10
					6030 · Dues and Fees	-0.10	0.10
TOTAL						-0.10	0.10
Check	Eft	08/16/2024	City of Philomath		1015 · Citizens Bank...		-550.30
					6050 · Utilities	-550.30	550.30
TOTAL						-550.30	550.30
Check	EFT	08/01/2024	Consumer Power Inc		1015 · Citizens Bank...		-330.15
					6050 · Utilities	-212.37	212.37
					6050 · Utilities	-80.73	80.73
					6050 · Utilities	-37.05	37.05
TOTAL						-330.15	330.15
Check	EFT	08/01/2024	Carson Oil		1015 · Citizens Bank...		-1,292.00
					6130 · Gas & Oil	-1,292.00	1,292.00
TOTAL						-1,292.00	1,292.00
Check	EFT	08/02/2024	NW Natural		1015 · Citizens Bank...		-50.49
					6050 · Utilities	-50.49	50.49
TOTAL						-50.49	50.49
Check	EFT	08/04/2024	Verizon		1015 · Citizens Bank...		-334.29
					6060 · Telephone, Pa...	-334.29	334.29
TOTAL						-334.29	334.29
Check	EFT	08/04/2024	AT&T Mobility		1015 · Citizens Bank...		-200.14
					6060 · Telephone, Pa...	-200.14	200.14
TOTAL						-200.14	200.14
Check	EFT	08/05/2024	Colonial Life		1015 · Citizens Bank...		-153.40
					2210 · Health Ins Pre...	-25.00	25.00
					2150 · Health Insuran...	-128.40	128.40
TOTAL						-153.40	153.40
Check	EFT	08/05/2024	Intuit		1015 · Citizens Bank...		-44.00
					6030 · Dues and Fees	-44.00	44.00
TOTAL						-44.00	44.00
Check	EFT	08/05/2024	EFTPS		1015 · Citizens Bank...		-34,610.38
					2110 · Federal Incom...	-17,241.00	17,241.00
					2120 · FICA Payable	-7,038.58	7,038.58
					2125 · Medicare Paya...	-1,646.11	1,646.11
					5405 · Employers FICA	-7,038.58	7,038.58
					5410 · Employers Me...	-1,646.11	1,646.11
TOTAL						-34,610.38	34,610.38

Philomath Fire and Rescue Check Detail August 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	EFT	08/05/2024	Oregon Department ...		1015 · Citizens Bank...		-8,824.00
					2130 · State Income ...	-8,824.00	8,824.00
TOTAL						-8,824.00	8,824.00
Check	EFT	08/06/2024	Comcast		1015 · Citizens Bank...		-15.82
					6060 · Telephone, Pa...	-15.82	15.82
TOTAL						-15.82	15.82
Bill Pmt -Check	EFT	08/06/2024	U.S. Bank		1015 · Citizens Bank...		-3,039.37
Bill	07202...	07/23/2024			US Bank One Card- A...	-2,739.11	2,739.11
Bill	0724 C...	08/08/2024			US Bank OneCard- Vi...	-126.18	126.18
Bill	07202...	08/08/2024			US Bank One Card- ...	-174.08	174.08
TOTAL						-3,039.37	3,039.37
Check	EFT	08/07/2024	AsiFlex		1015 · Citizens Bank...		-411.25
					2230 · Flexible Spend...	-400.00	400.00
					6030 · Dues and Fees	-11.25	11.25
TOTAL						-411.25	411.25
Check	EFT	08/08/2024	Pacific Power		1015 · Citizens Bank...		-1,170.30
					6050 · Utilities	-1,170.30	1,170.30
TOTAL						-1,170.30	1,170.30
Check	EFT	08/10/2024	CIS Trust		1015 · Citizens Bank...		-16,358.34
					5440 · Health Insurance	-16,358.34	16,358.34
TOTAL						-16,358.34	16,358.34
Check	EFT	08/16/2024	Carson Oil		1015 · Citizens Bank...		-1,223.71
					6130 · Gas & Oil	-1,223.71	1,223.71
TOTAL						-1,223.71	1,223.71
Check	EFT	08/16/2024	City of Philomath		1015 · Citizens Bank...		-15.20
					6050 · Utilities	-15.20	15.20
TOTAL						-15.20	15.20
Check	EFT	08/16/2024	De Lage Landen Fin...		1015 · Citizens Bank...		-152.15
					6100 · Equipment Mai...	-152.15	152.15
TOTAL						-152.15	152.15
Check	EFT	08/20/2024	Republic Services		1015 · Citizens Bank...		-292.85
					6050 · Utilities	-255.74	255.74
					6050 · Utilities	-37.11	37.11
TOTAL						-292.85	292.85
Check	EFT	08/20/2024	Consumer Power Inc		1015 · Citizens Bank...		-201.88
					6050 · Utilities	-119.38	119.38
					6050 · Utilities	-82.50	82.50
TOTAL						-201.88	201.88

Philomath Fire and Rescue Check Detail August 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	EFT	08/20/2024	Pioneer Telephone ...		1015 · Citizens Bank...		-210.80
					6060 · Telephone, Pa...	-210.80	210.80
TOTAL						-210.80	210.80
Check	EFT	08/21/2024	PERS		1015 · Citizens Bank...		-31,761.59
					5431 · PERS - Pickup...	-5,879.60	5,879.60
					5430 · PERS - Employe	-25,881.99	25,881.99
TOTAL						-31,761.59	31,761.59
Check	EFT	08/22/2024	Verizon		1015 · Citizens Bank...		-244.29
					6060 · Telephone, Pa...	-244.29	244.29
TOTAL						-244.29	244.29
Check	EFT	08/31/2024	Carson Oil		1015 · Citizens Bank...		-1,128.87
					6130 · Gas & Oil	-1,128.87	1,128.87
TOTAL						-1,128.87	1,128.87
Bill Pmt -Check	32350	08/12/2024	Andy Louden`		1015 · Citizens Bank...		-71.84
Bill	678180	08/01/2024			6130 · Gas & Oil	-71.84	71.84
TOTAL						-71.84	71.84
Bill Pmt -Check	32351	08/12/2024	Bio-Med Testing		1015 · Citizens Bank...		-58.00
Bill	108416	08/04/2024			6030 · Dues and Fees	-58.00	58.00
TOTAL						-58.00	58.00
Bill Pmt -Check	32352	08/12/2024	Cheri Damitio		1015 · Citizens Bank...		-425.00
Bill	08062...	08/08/2024			6216-2 · FA/CPR Edu...	-150.00	150.00
					6216-2 · FA/CPR Edu...	-275.00	275.00
TOTAL						-425.00	425.00
Bill Pmt -Check	32353	08/12/2024	Culligan		1015 · Citizens Bank...		-151.95
Bill	815822	08/06/2024			6050 · Utilities	-151.95	151.95
TOTAL						-151.95	151.95
Bill Pmt -Check	32354	08/12/2024	Hughes Fire Equipm...		1015 · Citizens Bank...		-438.73
Bill	610400	08/12/2024			6161 · Vehicle Mainte...	-438.73	438.73
TOTAL						-438.73	438.73
Bill Pmt -Check	32355	08/12/2024	Industrial Welding S...		1015 · Citizens Bank...		-31.00
Bill	398059	08/04/2024			6210 · Supplies - Med...	-31.00	31.00
TOTAL						-31.00	31.00
Bill Pmt -Check	32356	08/12/2024	Medline Industries, I...		1015 · Citizens Bank...		-40.26
Bill	23291...	07/31/2024			6210 · Supplies - Med...	-40.26	40.26
TOTAL						-40.26	40.26

Philomath Fire and Rescue Check Detail August 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	32357	08/12/2024	MPTV, Inc.		1015 · Citizens Bank...		-115.22
Bill	B420336	07/03/2024		6170 · Building Maint ...		-7.99	7.99
Bill	B420967	07/06/2024		6170 · Building Maint ...		-10.99	10.99
Bill	B422690	07/16/2024		6161 · Vehicle Mainte...		-31.67	31.67
Bill	B423253	07/19/2024		6170 · Building Maint ...		-32.28	32.28
Bill	C246383	07/23/2024		6010 · Office Supplies		-27.97	27.97
Bill	AA271...	07/28/2024		6170 · Building Maint ...		-4.32	4.32
TOTAL						-115.22	115.22
Bill Pmt -Check	32358	08/12/2024	Paula Anderson.		1015 · Citizens Bank...		-225.00
Bill	070124	08/01/2024		6216-2 · FA/CPR Edu...		-225.00	225.00
TOTAL						-225.00	225.00
Bill Pmt -Check	32359	08/12/2024	Philomath Fire Distri...		1015 · Citizens Bank...		-613.54
Bill	July 20...	08/07/2024		2232 · Union Dues		-613.54	613.54
TOTAL						-613.54	613.54
Bill Pmt -Check	32360	08/12/2024	Riverstrong		1015 · Citizens Bank...		-2,514.29
Bill	17501	08/08/2024		6001 · Contracted Pro...		-2,514.29	2,514.29
TOTAL						-2,514.29	2,514.29
Bill Pmt -Check	32361	08/12/2024	SAIF Corporation		1015 · Citizens Bank...		-9,872.84
Bill	10016...	08/08/2024		5421 · Workers Comp...		-9,872.84	9,872.84
TOTAL						-9,872.84	9,872.84
Bill Pmt -Check	32362	08/12/2024	SeaWestern		1015 · Citizens Bank...		-412.14
Bill	INV34...	08/09/2024		6250 · Uniforms		-412.14	412.14
TOTAL						-412.14	412.14
Bill Pmt -Check	32363	08/12/2024	The Corvallis Clinic		1015 · Citizens Bank...		-814.00
Bill	203842	08/08/2024		6310 · Physical & Im...		-814.00	814.00
TOTAL						-814.00	814.00
Bill Pmt -Check	32364	08/12/2024	TWGW, Inc. dba Phil...		1015 · Citizens Bank...		-159.73
Bill	814284	08/10/2024		6161 · Vehicle Mainte...		-159.73	159.73
TOTAL						-159.73	159.73
Bill Pmt -Check	32365	08/26/2024	Andy Louden`		1015 · Citizens Bank...		-180.45
Bill	081524	08/15/2024		6330 · Wellness		-180.45	180.45
TOTAL						-180.45	180.45
Bill Pmt -Check	32366	08/26/2024	Hempel Backflow Te...		1015 · Citizens Bank...		-184.00
Bill	17082	08/14/2024		6170 · Building Maint ...		-184.00	184.00
TOTAL						-184.00	184.00
Bill Pmt -Check	32367	08/26/2024	Industrial Welding S...		1015 · Citizens Bank...		-20.50
Bill	402311	08/20/2024		6210 · Supplies - Med...		-20.50	20.50
TOTAL						-20.50	20.50

Philomath Fire and Rescue Check Detail August 2024

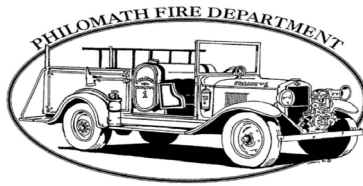
Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	32368	08/26/2024	LN Curtis		1015 · Citizens Bank...		-851.61
Bill	INV85...	08/19/2024			6190 · Small Tools & ...	-851.61	851.61
TOTAL						-851.61	851.61
Bill Pmt -Check	32369	08/26/2024	Medline Industries, I...		1015 · Citizens Bank...		-300.44
Bill	23309...	08/13/2024			6210 · Supplies - Med...	-58.00	58.00
Bill	23318...	08/21/2024			6200 · Supplies - Dep...	-242.44	242.44
TOTAL						-300.44	300.44
Bill Pmt -Check	32370	08/26/2024	Riece Hines		1015 · Citizens Bank...		-217.75
Bill	1101069	08/20/2024			6090 · Education/Trai...	-217.75	217.75
TOTAL						-217.75	217.75
Bill Pmt -Check	32371	08/26/2024	SeaWestern		1015 · Citizens Bank...		-278.32
Bill	INV34...	08/16/2024			6250 · Uniforms	-278.32	278.32
TOTAL						-278.32	278.32
Bill Pmt -Check	32372	08/26/2024	TWGW, Inc. dba Phil...		1015 · Citizens Bank...		-210.31
Bill	814794	08/15/2024			6161 · Vehicle Mainte...	-192.13	192.13
Bill	814886	08/16/2024			6161 · Vehicle Mainte...	-18.18	18.18
TOTAL						-210.31	210.31
Bill Pmt -Check	32373	08/26/2024	Zoll Medical Corpor...		1015 · Citizens Bank...		-1,251.85
Bill	90103...	08/14/2024			6101 · Equip. Maint. ...	-620.00	620.00
Bill	4029369	08/21/2024			6210 · Supplies - Med...	-24.60	24.60
Bill	4028122	08/21/2024			6210 · Supplies - Med...	-452.00	452.00
Bill	4029738	08/21/2024			6210 · Supplies - Med...	-155.25	155.25
TOTAL						-1,251.85	1,251.85

Philomath Fire and Rescue A/P Aging Detail As of August 31, 2024

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	08/21/2024	815357	TWGW, Inc. dba Phi...	08/31/2024		5.69
Bill	08/22/2024	27000...	Les Schwab	09/01/2024		1,678.83
Bill	08/22/2024	171775	My-Comm, Inc	09/01/2024		1,222.64
Bill	08/22/2024	801514	TWGW, Inc. dba Phi...	09/01/2024		24.09
Bill	08/24/2024	B4293...	MPTV, Inc.	09/03/2024		36.93
Bill	08/24/2024	23326...	Medline Industries, I...	09/03/2024		115.83
Bill	08/24/2024	23324...	Medline Industries, I...	09/03/2024		55.40
Bill	08/27/2024	815926	TWGW, Inc. dba Phi...	09/06/2024		18.97
Bill	08/27/2024	815910	TWGW, Inc. dba Phi...	09/06/2024		23.99
Bill	08/27/2024	815874	TWGW, Inc. dba Phi...	09/06/2024		15.99
Bill	08/27/2024	282411	Layne Converse	09/06/2024		32.03
Bill	08/29/2024	498223	The Bark Place	09/08/2024		335.00
Bill	08/29/2024	806762	Culligan	09/08/2024		97.20
Bill	08/30/2024	172322	My-Comm, Inc	09/09/2024		412.64
Bill	08/24/2024	1503619	Life Assist, Inc.	09/23/2024		84.80
Total Current						4,160.03
1 - 30						
Bill	08/01/2024	B4255...	MPTV, Inc.	08/11/2024	20	19.44
Bill	08/03/2024	B4257...	MPTV, Inc.	08/13/2024	18	160.94
Bill	08/09/2024	B4267...	MPTV, Inc.	08/19/2024	12	30.65
Bill	08/13/2024	B4274...	MPTV, Inc.	08/23/2024	8	14.99
Bill	08/16/2024	B4280...	MPTV, Inc.	08/26/2024	5	19.48
Bill	08/17/2024	C2466...	MPTV, Inc.	08/27/2024	4	4.32
Bill	08/20/2024	AA273...	MPTV, Inc.	08/30/2024	1	84.95
Total 1 - 30						334.77
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
General Journal	06/30/2023	AUDIT...	SAIF Corporation			-28,078.82
Total > 90						-28,078.82
TOTAL						-23,584.02

Philomath Fire and Rescue
A/R Aging Detail
As of August 31, 2024

Type	Date	Num	P. O. #	Name	Terms	Due Date	Class	Aging	Open Balance
Current									
Invoice	08/08/2024	2015-...		Knife River	Net 30	09/07/2024	General F...		1,100.00
Total Current									1,100.00
1 - 30									
Total 1 - 30									
31 - 60									
Total 31 - 60									
61 - 90									
Total 61 - 90									
> 90									
General Journal	06/30/2019	ER19		Adjustment`			General F...		47,131.32
General Journal	06/30/2021	AJE21...		Adjustment`			General F...		-47,131.00
General Journal	06/30/2021	AJE21...		Adjustment`			General F...		29,146.00
General Journal	06/30/2021	AJE21...		Adjustment`			General F...		8,637.00
General Journal	06/30/2021	AJE21...		Adjustment`			General F...		-1,197.57
Invoice	06/01/2022	2015-...		Metropolitan Reporti...		06/01/2022	General F...	822	25.00
Invoice	02/06/2024	2015-...		Metropolitan Reporti...		02/06/2024	General F...	207	18.57
Invoice	02/29/2024	2015-...		OSU Student Health...		02/29/2024	General F...	184	855.00
Total > 90									37,484.32
TOTAL									38,584.32



Philomath Fire and Rescue Volunteer Association, Inc

Report to the Board of Directors

09 Sept 2024

Association Business

- No Association meetings in Aug.
- Committees met and reported out.
- Working on Charter update

Volunteer Activity

- Staffed to help provide coverage as needed.
- Continue to assist in the organization and teaching drills.
- 2nd round Lightning Storm Response.
- Upstaff and support with many All-County Responses.
- Staffed 2 different Conflagration responses. (See attached Letter from Jefferson County Fire & EMS regarding Conflagration Response for Elk Lane)
- Provide staffing during major events such as Ervin Road fire and MVC's on Hwy 20
- Capt. Loudon OSFM Conflagration Team Deployment
- Station Repairs and upgrades at 203.
- Electronic Reader sign complete.
- Members participating with Training Facility and Apparatus Committees.
- Assisting ODOT with Butterfly Project
- Provide EMT coverage at Pack Tests.
- Participated in National Night Out.

Recruitment and retention

- Received several applications for membership. Working on setting up interviews.
- 1 RV resigned to become Community Volunteer,
- 1 RV resigned to work for PacWest.
- RV recruitment process ongoing.

Respectfully submitted.

Dan Eddy
President

Paula Anderson
Vice President

Jean Goul
Treasurer

Kendra Islam
Secretary



Jefferson County Fire & EMS

765 S 5th Street – PO Box 30

Madras OR 97741

Phone: 541.475.7274

Fax: 541.475.7411

www.jcfd-1.org

August 21, 2024

Philomath Fire & Rescue
PO Box 247
Philomath, OR 97370

Dear Chief Ferguson,

On behalf of the Jefferson County and Madras communities, I want to express our heartfelt gratitude to your department for the exceptional work performed during the Elk Lane fire that began on August 4th. The fire, which burned approximately 5,200 acres, posed a significant threat to our community. Without the dedicated efforts of your crews, the IMT teams, and the conflagration resources, we could have faced substantial property losses.

This fire was a historic moment for our fire department as it was our first conflagration to impact the cities of Madras and Metolius. Thanks to the tireless efforts of your crews and their supervisors, over 30 homes and millions of dollars in infrastructure were successfully protected. The aggressive and skilled response to this fire is a testament to the extensive training and dedication of your team.

The community was understandably anxious about the potential outcomes. However, by the time your resources left our area, there was a deep sense of respect for the fire service partnerships that have been developed through the OSFM conflagration program. The commitment and professionalism demonstrated by departments working outside their own communities have left a lasting positive impression.

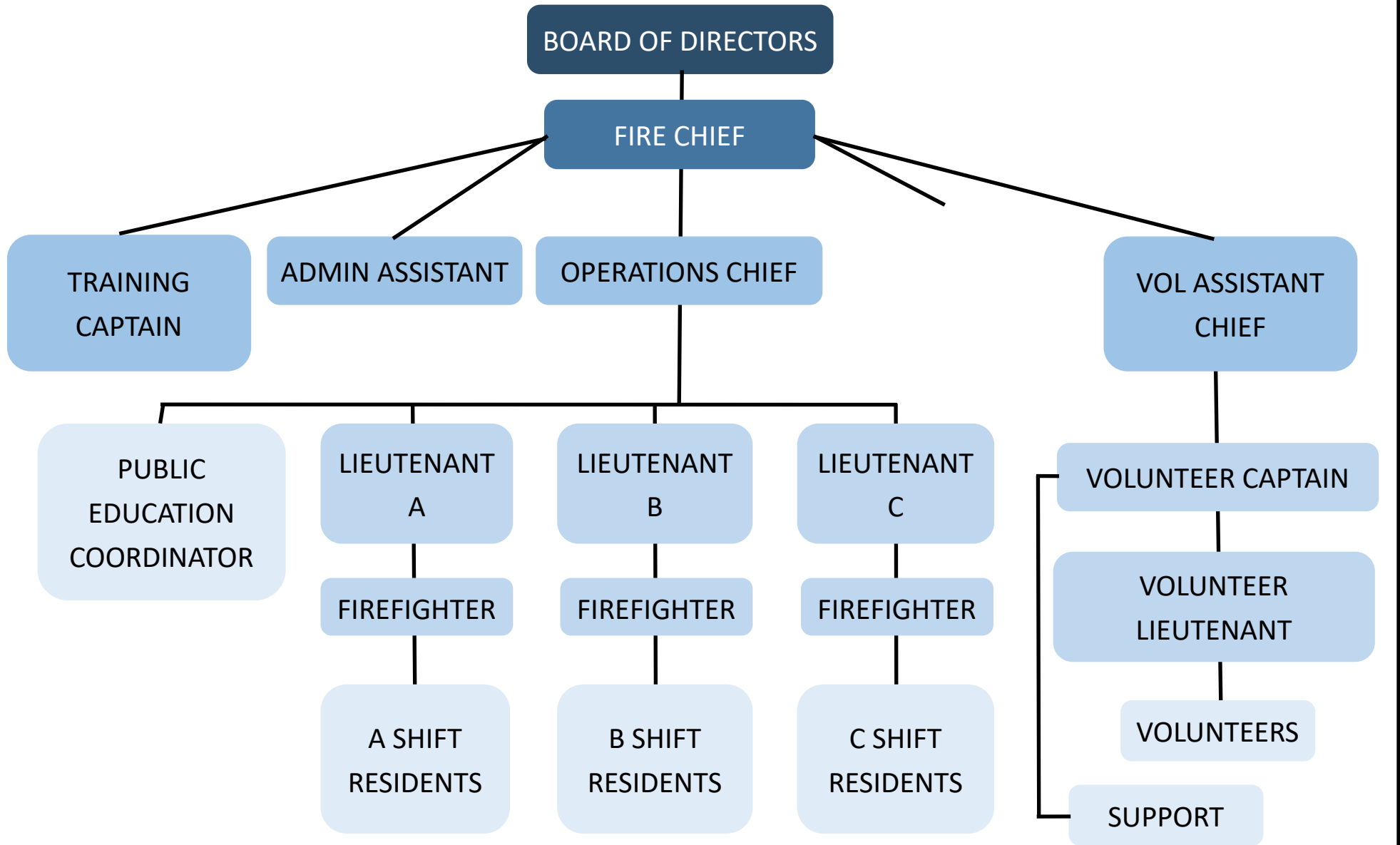
We personally extend our thanks to your department for deploying these task forces to our area and for the exceptional work accomplished by your crews. We are proud to be part of the Oregon fire service and look forward to the opportunity to reciprocate the support should you ever need it.

Sincerely,

Jeffrey Blake
Fire Chief
Jefferson County Fire & EMS

Kim Stout
Board Chair
Jefferson County Fire & EMS

PHILOMATH FIRE & RESCUE ORGANIZATIONAL CHART



Philomath Fire & Rescue Community Survey

Philomath Fire & Rescue is in the process of developing a master plan to guide its efforts on your behalf for the next five years. The department's focus is the community served, your participation in the process will be invaluable to its success. In order to assist us, please complete the following survey. The survey consists of the following components:

Service priorities

Planning priorities

Expectations

Positives Concerns

Other thoughts

This short survey will only take approximately 10 minutes. The survey is completely confidential.

Please be candid in your responses. Your feedback is essential to a meaningful survey.

Thank you for participating!

1. Which of the following best describes your relationship with Philomath Fire & Rescue?

- Resident of the City of Philomath
- Resident of the Philomath Fire & Rescue Rural Protection District
- Business owner/employee within the City of Philomath
- Business owner/employee within Philomath Fire & Rescue Rural Protection District
- Frequent visitor to the service area (i.e., within the City of Philomath or Philomath Fire & Rescue Rural Protection District) Public safety services partner
- Other (please specify)

2. Please rate the following services provided by Philomath Fire & Rescue using a scale of critical priority, important priority, or a low priority. If you would like to see a service added, please list it in the comment field.

- Fire Suppression
- Wildland Fire Suppression
- Emergency Medical Services
- Technical Rescue (Water Rescue, Rope Rescue, Vehicle and Machinery)

Philomath Fire & Rescue Community Survey

- Hazardous Materials Response
- Community Risk Reduction Services (Smoke alarm installation, in-home risk assessment, wildfire risk assessment)
- New Construction Plans Review, Permitting, and Site Inspections
- Commercial Fire Inspections
- Community Events, Public Outreach and Education (CPR, First Aid, Child Car Seat Installation)
- Other services to add (please specify)

3. Please rank the following first responder qualities in the order of importance, with 1 being the most important.

- Kind, courteous, and professional
- Empathetic and compassionate
- Highly competent and prepared
- Prompt in arrival on scene
- Flexible and adaptable
- Involved in the local community

4. If you would like to see a first responder quality added, please list it here.

5. What methods would you prefer Philomath Fire & Rescue utilize to deliver emergency preparedness, fire safety, and wildfire information to you? (Select all that apply.)

*Split into two questions- Non Emergent Comms and Emergency Comms

- Facebook
- Twitter
- Instagram
- NextDoor
- Department Website
- Department Specific App
- Department Electronic Reader Board
- Text Message/Email
- Digital Newspaper
- Public (in-person) meetings (i.e., educational and/or training sessions)
- Other (please specify)

6. Please compare each of the following elements to the others and rank the following planning considerations in the order of importance, with 1 being the most important.

- Ensure the technical competence of all personnel.
- Maintain existing response time to emergencies.

Philomath Fire & Rescue Community Survey

- Improve Fire Department response time to emergencies.
- Expand the types of services provided by the fire department.
- Equipment and facilities are reliable and well-maintained.

7. Have you received any services from Philomath Fire & Rescue?

- Yes, Emergency response (Fire, Medical, Other) Yes, community events, station visits, etc.
- Yes, Received Training (CPR/First Aid, Fire Extinguisher, etc.) Yes, Building Plans Reviews,
- Access and Water Supply Review,
- No.

Please describe why you selected your answer (optional)

8. If you responded YES to the previous question, were you satisfied with the service?

- Very satisfied
- Satisfied
- Somewhat satisfied
- Somewhat dissatisfied
- Dissatisfied

9. Philomath Fire & Rescue responds to critical emergencies (heart attacks, strokes, house fires, etc.) in **(add response time within city limits)**, on average annually in the City of Philomath. How satisfied are you with this performance?

- Very satisfied
- Satisfied
- Somewhat satisfied
- Somewhat dissatisfied
- Dissatisfied

10. Philomath Fire & Rescue responds to critical emergencies (heart attacks, strokes, house fires, etc.) in **(add response time for outside of city limits)**, on average annually in the Philomath Fire & Rescue District, outside of Philomath city limits. How satisfied are you with this performance?

- Very satisfied
- Satisfied
- Somewhat satisfied
- Somewhat dissatisfied
- Dissatisfied

11. Please select your level of agreement with the following statement: Philomath Fire & Rescue's services are accessible and inclusive to all community members.

Philomath Fire & Rescue Community Survey

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

12. What is Philomath Fire & Rescue doing well?

13. What changes or developments would you like to see in Philomath Fire & Rescue services in the next three to five years?

14. Are there specific expectations of Philomath Fire & Rescue that are not currently being met?

15. Please list any concerns you have regarding Philomath Fire & Rescue.

We appreciate the time and effort you have invested in completing this survey. If you have any additional comments or opinions, please note them below. Thank you again!