

PHILOMATH FIRE & RESCUE

August 10, 2026

Location: Philomath Fire & Rescue

Regular Session Board Meeting

3:00 pm

- I. **CALL TO ORDER/ROLL CALL**- The Philomath Fire & Rescue Board of Directors Regular Session Board Meeting was called to order by President Rick Brand at 15:00. Board members present included President Rick Brand, Vice President Joe Brier, Treasurer Ken Corbin (arrived at 15:03), Daphne Phillips and Matt Kennedy. Philomath Fire & Rescue staff in attendance included: Chief Chancy Ferguson, Operation's Chief Dan Eddy, Training Captain Bovbjerg, and Office Administrator Ashley Scott. Guests included: Diane Crocker and Michael Miller via zoom.
- II. **CONSENT AGENDA**
 - a. Minutes- July 13, 2026, Regular Session
 - b. Bills – July (moved to September Meeting)
 - c. Chief Vacation Hours

Phillips moved to approve Consent Agenda as presented, excluding the Bills for July. Seconded by Brier.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor

Brier: In Favor

Corbin: In Favor

Phillips: In Favor

Kennedy: In Favor
- III. **PUBLIC COMMENT** – None.
- IV. **STAFF REPORTS**
 1. Board Report
 - Review Board Calendar
 - Volunteer Association Meeting- October 6 (Brier)
 - National Night Out- August 4, 2026 Recap (Cancelled)

- Chief Check In- July (Brier), August (Corbin), September (Phillips)
- 2. Fire Chief Report – Included in the Board Packet and discussed by Chief Ferguson. Highlights included extensive discussions with county counterparts regarding ordinance further discussions at the fire defense board, annexations, conflagration crews returned earlier today, training continues to move forward with Captain Bovbjerg, apparatus lights added.
- 3. Operations Chief Report- Included in the Board Packet and discussed by Ops Chief Eddy. Highlights included call statistics, significant calls were discussed, mutual aid from Corvallis Fire Department wasn't being tracked correctly- the resources are being shared more than ever and the relationship has improved.
- 4. Office Administrator – Scott will discuss the following report at the September Meeting and discussed the current transition to CenterPoint.
- Financial Report

V. REPRESENTATIVE REPORTS

- 1. Volunteer Association – No report submitted or representative present. Update given by Eddy.
- 2. IAFF Local 4925 – Training Captain Viktor Bovbjerg was present, but no report items.
- 3. City Council Liaison- Diane Crocker thanked the board for the PCS donation of a fundraiser. Crocker expressed concerns for public safety access during PCS open hours, fireworks ban is being considered again this year – public education and sponsored event would be a possibility.

VI. OLD BUSINESS

- 1. District Liaison Report- Brand will be talking with Corvallis Rural Fire Protection District.
- 2. Chief 360 Survey- Brand asked for any updates or changes. Kennedy recommended adding strengths, weaknesses, and areas of improvement. Scott will rework the 360 survey to include these items.
- 3. Property Annexation- Ferguson discussed the history and the current laws allowing for annexation.

VII. NEW BUSINESS

- 1. 26-08 Equipment Reserves Resolution was discussed by Scott and read in it's entirety by Brand.

Corbin moved to accept the Resolution 26-08 as presented. Seconded by Phillips.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

2. Reaffirmation of Reserve Funds

The **Building & Land Reserve Fund** is used to buy, build, and maintain District facilities. This Year the District is planning to use these reserve funds in order to accomplish some large projects that could not otherwise be funded. In Fiscal Year 2026- 2027 the District is planning to contribute \$0 and to utilize Building Reserve funds for the construction of a Regional Training Facility at Station 201.

Phillips moved that the Board has reviewed and affirmed the Building & Land Reserve Fund for 2026-2027 Fiscal Year for Philomath Fire & Rescue. Seconded by Kennedy.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

The **Vehicle Reserve Fund** is used to plan for the purchase of additional and replacement apparatus for the fleet. In Fiscal Year 2026 - 2027 the District is planning to contribute \$0 to this fund.

Phillips moved that the Board has reviewed and affirmed the Vehicle Reserve Fund for 2026-2027 Fiscal Year for Philomath Fire & Rescue. Seconded by Corbin.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

3. 26-07 Resolution to Levy Taxes (including Factor for Delinquency- \$13,608)

Kennedy moved to accept the Resolution 26-07 as presented. Seconded by Brier.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

4. Job Descriptions- Chief Ferguson

Phillips moved to forward the Administrative Officer and Operations Chief Job Descriptions to a final reading. Seconded by Brand.

Discussion: None.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

5. Surplus Items- Ferguson discussed the surplus of additional SCBA packs.

Brier moved to Surplus the 5 SCBA Packs and bottles recommended by the Chief. Seconded by Phillips.

Discussion: Questions were asked about the potential donation to another fire district. Chief Ferguson mentioned that the value of these would be a benefit to the district if sold.

Voting results: 5-0. Passes with a quorum present:

Brand: In Favor
Brier: In Favor
Corbin: In Favor
Phillips: In Favor
Kennedy: In Favor

VIII. ACTION ITEMS

- a. Readdress Executive Summary with Riverstrong- Scott
- b. Rework Chief 360- Scott

IX. NEXT MEETING – September 14, 2026

X. ADJOURNMENT – 16:25