

# PHILOMATH FIRE & RESCUE


May 8, 2023

Location: Philomath Fire & Rescue

3:00 pm

## Budget Hearing

- I. CALL TO ORDER/ROLL CALL: The Philomath Fire & Rescue Board of Directors meeting was called to order by President Daphne Phillips at 15:06. Board members present included: Vice President Rick Brand, and Treasurer Ken Corbin. Board members not present included Joe Brier and Doug Edmonds. Philomath Fire & Rescue Staff in attendance included: Chief Chancy Ferguson, Administrative Assistant Ashley Scott. Guests included: Volunteer Association President Dan Eddy.
- II. BUDGET HEARING OPEN/PUBLIC INPUT: None.
- III. RESOLUTIONS ADOPTING BUDGET AND TAX LEVY: Included in Board Packet.  
**Phillips resolved to Adopt the Budget Resolution 23-01. Seconded by Corbin.  
Approved 3-0.**  
**Phillips motioned to Adopt the Resolution Levying Taxes 23-02. Seconded by Corbin.  
Approved 3-0.**
- IV. ADJOURNMENT: 15:11.



Board President- Daphne Phillips

# PHILOMATH FIRE & RESCUE

May 8, 2023

Location: Philomath Fire & Rescue

3:00 pm

Regular Session Board Meeting

I. CALL TO ORDER/ROLL CALL- The Philomath Fire & Rescue Board of Directors meeting was called to order by President Daphne Phillips at 15:11. Board members present included: Vice President Rick Brand, Treasurer Ken Corbin. Board members not present included Joe Brier. At 15:25 Doug Edmonds joined via Zoom. Philomath Fire & Rescue Staff in attendance included: Chief Chancy Ferguson, Administrative Assistant Ashley Scott. Guests included: Volunteer Association President Dan Eddy.

## II. CONSENT AGENDA

- a. Minutes- April 10, 2023- Included in Board Packet.
- b. Minutes- April 20, 2023- Budget Committee Meeting- Included in Board Packet.
- c. Bills – April- Included in Board Packet and discussed by Scott.
- d. Chief Vacation Hours- Included in Board Packet and discussed by Scott.

**Phillips moved to approve the Consent Agenda as presented. Seconded by Brand. Approved 3-0.**

III. PUBLIC COMMENT- None.

## IV. STAFF REPORTS

### 1. Board Report

- Review Board Calendar- Included in the Board Packet and reviewed by Board Members. **No changes or updates recommended at this time.**
- Board Member Volunteer Meeting Update- Discussed and attended by Brand. Two items included Summer Picnic Prep and Volunteer Participation Policy updates.
- Identify Board Rep for June Volunteer Business Meeting- Corbin to attend.

2. Fire Chief Report – Chief Ferguson- Included in the Board Packet. Discussion included Department Business (Grant Updates), Personnel, Union Communications, Training Activities, Apparatus Equipment, Building Updates, and Community Involvement and Meetings.

### 3. Deputy Chief Reports- Deputy Chief Saalsaa

- Run Tracker- Included in the Board Packet and discussed by Saalsaa.
- Cyber Security Updates- Included in the Board Packet and discussed by Saalsaa.

4. Board Secretary – Administrative Assistant Scott
  - Financial Reports- Included in the Board Packet.

#### V. REPRESENTATIVE REPORTS

1. Volunteer Association – President Eddy- Verbal Report given, working through Volunteer Participation Policy and budgeting. The Recruitment and Retention group is working through poster creations. Association events: Spring Fling, Summer Picnic, Board Appreciation Dinner, and Christmas- deciding on future. Preparing for Standby Events. Wildland training and skills to advance our program. Volunteer Lieutenant testing is coming soon. Backing up calls while paid staff is on another call. The scholarship committee is likely offering two scholarships.

2. IAFF Local 4925 – President Moser- No report submitted, no Union Representative in attendance.

#### VI. OLD BUSINESS

1. Ambulance Sale Update- Chief Ferguson- Final approval coming Thursday from their Board after securing funding.

2. Volunteer Activities Account and Philomath Fire and Rescue Volunteer Association Account Explanation- Administrative Assistant Scott- Included in the Board Packet. Discussed by Scott.

#### VII. NEW BUSINESS

1. OSCU and Citizen's Bank Credit Card Options- Administrative Assistant Scott- Included in the Board Packet and discussed by Scott.

***Phillips moved to Transition to Citizen's Bank Credit Cards. Seconded by Brand. 1-3 Denied.***

***Phillips recommended having Scott contact Citizen's to see if they have other government agencies as account holders and get their insight.***

2. Annual Board Self Appraisal- No update currently.

3. Chief Contract- President Phillips & Chief Ferguson- Included in the Board Packet and discussed by Phillips.

***Phillips moved to offer Chief Ferguson an updated contract commencing July 1st with the details of such contract to be negotiated with legal counsel. Seconded by Corbin. Approved 4-0.***

***Appointed Edmonds to create and negotiate with legal counsel.***

4. Recurring Journal Entry items- Administrative Assistant Scott- Included in the Board Packet and discussed by Scott.

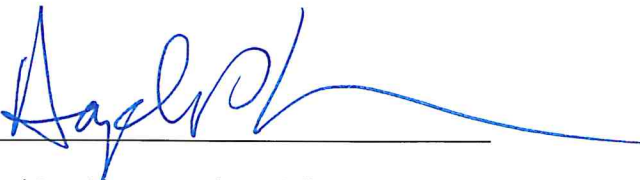
***Phillips moved to accept the Recurring Journal Entries for 2023-2024 Fiscal Year except for Security Alarm Corporation. Seconded by Brand. Approved 4-0.***

VIII. ACTION ITEMS

1. Scott to research Citizen's Credit Card Account for government agencies feedback on service.
2. Contact Mark Wolf and Chief Ferguson for Chief Contract- Phillips & Edmonds
3. Annual Board Self Appraisal, Contact SDAO- Corbin & Brand
4. Reevaluate Policies and SOGs Timeframe- Chief Ferguson

IX. NEXT MEETING – June 12, 2023

X. ADJOURNMENT – 16:30.



Board President- Daphne Phillips