

PHILOMATH FIRE & RESCUE

January 9, 2023

Location: Philomath Fire & Rescue

3:00 pm

Regular Session Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85789498234?pwd=S2hPYmFZQ1ZpbHYyUmRBdC9XSHRvQT09>

Meeting ID: **857 8949 8234**

Passcode: **860360**

- I. CALL TO ORDER/ROLL CALL
- II. INSURANCE PRESENTATION- Jeff Griffin from SDIS Insurance
- III. AUDIT PRESENTATION- Accuity LLC
 - a. Report to the Board of Directors
 - b. Annual Financial Report
 - c. Summary of Revenues and Expenditures
- IV. CONSENT AGENDA
 1. Minutes – December 12, 2022
 2. Bills – December
 3. Chief Vacation Hours
- V. PUBLIC COMMENT
- VI. STAFF REPORTS
 - Board Report
 - Review Board Calendar
 - Fire Chief – Ferguson Report
 - DC Saalsaa – Run and Year End Statistics
 - Board Secretary – Scott

- Revenue/Expense Report

VII. REPRESENTATIVE REPORTS

1. Volunteer Association – Eddy
2. IAFF Local 4925 – Moser

VIII. OLD BUSINESS

1. Lieutenant Job Description – 2nd Reading
 - a. Added to Agenda Originally July 2022
2. Administrative Assistant Job Description – 2nd Reading
 - a. Added to Agenda Originally October 2022
3. Cyber Security – DC Saalsaa
4. Levy Resolution Review- Edmonds/ Brand
5. HKV Revision Letter- Ferguson
6. Chief Goals- Corbin/ Phillips
7. SDAO Board Attendance

IX. NEW BUSINESS

1. Support Volunteer Job Description- 1st Reading
2. Staff Captain Job Description- 1st Reading
3. Captain Job Description- 1st Reading
4. Deputy Chief Job Description- 1st Reading

X. ACTION ITEMS

XI. NEXT MEETING – February 13, 2023

XII. ADJOURNMENT

Refer all complaints or problems to the proper administrative officer and discuss them only at a regular meeting after failure of an administrative solution. (Board Member Code of Conduct presented by Ken Jones at the 2014 Fire Service Conference)